

DRAFT
DSS PAC
General meeting
May 15, 2013

Attendee:

Hilary Cole (Chair)
Mike Brigham (Vice-Chair)
Joan Letendre (Secretary)
Crystal Milley (Emergency planning)
Cyndi Smith (DPAC)
Karen McDonnell (Communications)
Shelly Franklin
Wayne Manary
Mary-Anne Kraan
Terry Ainge

Meeting Called to order at 7:06

1. Adoption of the Agenda

Motion: To adopt agenda for the meeting
Moved, seconded and carried.

2. Adoption of previous minutes

Motion: To adopt agenda for the meeting
Moved, seconded and carried.

3. Burning issues

No new issues.
Karen brought up potential problem with June 8 grad date for next year.
Conflict with Deas Island Dance weekend.

4. PAC reports

Chair report – Hilary Cole:
Requested year end reports be submitted to Karen by all executive.

Dry Grad - Sandra Nass absent, reported by Trish Cowley:
Have raised over \$50,000. Full report attached.

Treasurer report – Trish Cowley:
Report attached.
The sign has one payment left.
Will have to be added to the budget for next year.

We have three accounts, gaming account, donation account, third account is PAC operating account
Donation account has \$3,057.51; have budgeted \$500 to science, and \$200 to athletics.

DPAC – Cyndi Smith:

Neil Stevenson came to meeting. App air server for IPAD; you can send your work to screen wirelessly. Pass IPAD around class, kids could show what they have on their desk. Excellent pricing. More IPADS coming into the district. Apple computers all have speech detection capability. Good for students with output difficulties.

Three schools in pilot project for increasing wireless capability, decreasing costs. Sands, Ladner El and another NDelta School.

Pickle project: Corp of Delta and Schools doing project growing cucumbers and dill we will be making pickles. Elementary schools doing the growing and high schools doing the pickling.

Communications – Karen McDonnell

No report.

Emergency Preparedness – Crystal Milley

No report. List to Heather for purchases. She will be getting quote from district. Crystal has key to bin as does, VP and Heather.

5. Principals report –Terry Ainge

Busy time of year. Staffing and scheduling in full swing. Smaller numbers of students coming in presents a challenge. Only 180 grade 8's coming in. This will be the smallest grade in the school. Next smallest is up to 220. Course offerings in planning guide represents school of 1600; next year enrollment is down to 1300. Presents a challenge to offer all the electives. Multi grade classes in some classes is a reality for the elective areas. Food classes grades 9 – 12 same for computer classes and trades. Also seeing this in some language classes. 27 students is a breakeven point so if only 14 students sign up for an elective the course can't be offered without a combined grades. Link program has been scrapped. Breaking down the Walls is another suggestion to replace the Link program. Some format will be in place for next fall. Student engagement is achieved by building relationships and this program is about building relationships.

With reduced student body will need to reduce staffing by about four teachers. One teacher is retiring, other adjustments will need to be made.

6. Election of Executive/Draft budget

Karen presented a draft budget for discussion, this is a starting point for the next year's executive. Consists of three areas: long term items \$10,000; Annual support \$12,500 and Teacher requests \$5000.

Election of PAC Executive:
Chair: Wayne Manary
Vice-Chair: Mike Brigham
Treasurer: Nicki Bavis
Communications: Karen McDonnell
Secretary: Unfilled
Emergency Preparedness: Crystal Milley
DPAC: Cindi Smith

7. New Business/updates - none

8. Next meeting June 19, 2013
PAC Social at Terry's Place
Meeting adjourned

Delta Secondary School PAC Budget (Gaming Account)

Opening Bank Balance May 15,2013	\$36,262.43	Year to date	
Outstanding cheques (Pac scholarships 2000\$	<u>-\$500.00</u>		* outstanding Jessica Hebbel 2011
Dry Grad deposits	-\$11,360.76		
Total minus liabilities	\$24,401.67		
Payment on sign	-\$8,000	\$ 8,000.00	
Student Awards or recognition	-\$5,000		
Macbooks for library	-\$6,000		
Gr 8 transitions	-\$8,000	\$ 3,558.39	
Focus group	-\$1,500	\$ 138.28	
Hardship	-\$500		
Safeteen	-\$3,000	\$ 3,300.31	
Athletics uniforms and referees etc.	-\$6,000	\$ 6,000.00	
Scholarships (2013) *	-\$1,000		*office has credit of \$500
Socials Dept Opera	-\$775		for unused scholarship \$\$
Aqua van for Biology dept.	-\$1,500	\$ 1,127.60	
Gaming event licences *	<u>-\$100</u>		* this is an in/out expense for dry grad / grad
Total spend	-\$41,375	\$ 22,124.58	
Pac general account at TD not budgeted	\$6,064.47		

General Ledger Gaming Account 2012/2013

Opening Balance June1/12 **\$31,957.81**

<u>Date</u>	<u>Chq#</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Reason</u>
Jun 1/12	251	-\$ 4,408.11		\$ 27,549.70	Lit kits,school gardening,safeteen
Jun29/12	253	-\$ 10.00		\$27,539.70	gaming license fee
Jul 3/12	252	-\$ 10,994.63		\$ 16,545.07	digital sign gr8 orint. Courtyard improve.
Sept28 /12			\$ 26,940.00	\$ 43,485.07	Gaming deposit
Oct10/12	254	-\$ 500.00		\$ 42,985.07	Nina Gao scholarship June 2012
Oct31/12			\$ 4.16	\$ 42,989.23	credit interest
Nov19/12	256	-\$ 800.00		\$ 42,189.23	gr 8 transitions
Dec11/12			\$ 191.00	\$ 42,380.23	Grad 50/50
Dec27/12	259	-\$ 8,000.00		\$ 34,380.23	Digital sign payment
Dec27/12	258	-\$ 1,180.53		\$ 33,199.70	Gr.8 orientation , focus group
Jan29/12	257	-\$ 500.00		\$ 33,092.70	Rilee Sharpe Pac scholarship Sept 2010
Jan29/12			\$ 393.00	\$ 33,592.70	Grad 50/50
Feb11/12	260	-\$ 750.00		\$ 32,342.70	Gr.8 orientation Santa breakfast
Feb27/13			\$ 5,603.54	\$ 37,946.24	Dry grad gaming license money to date
Feb28/13	261	-\$ 584.00		\$ 37,362.24	Reimburse grad committee for licenses
Feb28/13	262	-\$ 6,000.00		\$ 31,362.24	Athletics-uniforms,referrees
Apr15/13			\$ 1,158.99	\$ 32,521.23	Dry grad gaming license event
Apr22/13			\$ 285.00	\$ 32,806.23	Dry grad gaming license event
Apr24/13	263	-\$ 500.00		\$32,306.23	Ben Patterson scholarship June 2012
Apr25/13	264	-\$ 364.81		\$ 31,941.42	Gr 8 transitions
Apr30/13			\$ 7.78	\$ 31,949.20	Credit interest
May06/13			\$ 1,937.23	\$ 33,886.43	Dry grad depsit
May 13/13			\$ 2,376.00	\$ 36,262.43	dry grad deposit

Grad Deposits into Gaming account

License # 48962

Nov 16,2012	\$191.00	50/50 @ Pub night
Jan 29,2013	\$393.00	50/50 @ Hockey night
Total raised	\$584.00	
Feb19/13	-\$584	Paid with chq#261
Balance	\$0.00	

Gaming Account Cheques written

<u>Date</u>	<u>CH #</u>	<u>To</u>	<u>Amount</u>	<u>reason</u>	<u>cashd</u>
June 18,2012	#252	DSS	\$ 10,994.63	Gr 8 orient,school sign , courtyard	Jul 3/12
June 18,2012	#253	Tricia Cowley	\$ 10.00	reimburse gaming fee	Jun 29/12
June25,2012	#254	Nina Gao	\$ 500.00	scholarship	Oct 10/12
June 25,2012	#255	Ben Patterson	\$ 500.00	scholarship	
Nov 7,2012	#256	DSS	\$ 800.00	Gr 8 transitions	Nov19/12
Dec 11,2012	#257	Rilee Sharpe	\$ 500.00	Re-issue stale dated cheque #225 Sept 28,2010	Jan29/13
Dec 19.2012	#258	DSS	\$ 1,180.53	Gr 8 orient. Focus group	Dec 27/12
Dec 19.2012	#259	DSS	\$ 8,000.00	Sign payment	Dec 27/12
Jan 23,2013	#260	DSS	\$ 750.00	Gr 8 Santa Breakfast	Feb11/13
Feb19,2013	#261	DSS(grad)	\$ 584.00	Grad committee reimbursement gaming	Feb28.13
Feb19,2013	#262	DSS	\$ 6,000.00	Athletics (jerseys, referees)	Feb28/13
April 16,2013	#263	Ben Patterson	\$500	Re-issue staledated cheque #255 6/25/12	Apr24/13
April 16,2013	#264	DSS	\$ 364.81	Gr8 Transitions	Apr25/13
May 2,2013	#265	DSS	\$5,029.24	Gr 8 transitions,focus group,safeteen,Auavan	

Cheques written General account starting June 1/2012

<u>Date</u>	<u>Ch #</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>	<u>Cashed</u>
Jun24/12	75	Krispy Kreme	\$68.25	Teacher appreciation	Jul 4/12
Oct 17/12	76	BCCPAC	\$75.00	Membership fee	Nov6/12

General Ledger for General account DSS PAC Fiscal start June 1/2012

Opening balance \$6347.29

		<u>credit</u>	<u>Debit</u>	<u>Balance</u>	<u>Purpose</u>
Jul 3/12	Chq #73		-\$ 23.51	\$ 6,323.78	thank you gift
Jul 3/12	Chq #74		-\$ 117.60	\$ 6,323.78	snacks for mtgs.
Jul4/12	Chq#75		-\$ 68.25	\$ 6,137.93	teacher appreciation
Oct 31/12	Interest	\$ 1.54		\$ 6,139.47	
Nov 6/12	Chq#76		-\$75	\$ 6,064.47	BCCPAC membership
Apr30/13	Interest	\$1.50		\$6,065.97	

Dry Grad 2012/2013

license # and purpose

Feb 27/13	Deposit	**	\$5,603.54
*** license # 50572,49938,49936,49940,48869 (didn't know had to deposit in our account)			
April 15/13			\$1,158.99
April 22/13			\$285.00
May 6/13			\$1,937.23
May 13/13			\$2,376.00
		Total owed	\$11,360.76

Fundraising

The fundraising is nearly complete with just the liquor store fundraiser results to be received. The committee did exceptionally well raising over \$50,000 for Dry grad – still pending final totals for Grand Raffle, tshirt sales and Liquor Store funds

Parent Contributions (as part of above total) were **\$12,500** so 125 parents out of approx 300 graduating students

Expenses

The final budgeted expenses are \$54,268 which include \$5900 for seed money for 2014 Dry Grad.

Gaming Licenses acquired to date and reports filed:

- December 22 - January 20, 2013 Meat Draws
- January 20, 2013 50/50
- Dec 31st Raffle Prizes
- Dec 31st 50/50
- Dec 19th Chocolate Santa Raffle

Licenses Acquired and reports still to be filed (just waiting for final on grand raffle):

- April 14th and 28th - Meat Draws
- May 3rd – Poker Night
- May 3rd - 50/50 and prize board for Poker Night
- March – Grand Raffle

Total funds in the PAC Gaming account for distribution back to Dry Grad \$11,075.46

At this time our budget has approximately \$3,000 in surplus, however until all expenses are paid this is not a final surplus. Any remaining surplus will be for scholarships.

This was an exceptional committee, hard working, well organized by Vicki Fenn. All committee members will prepare binders for next years Dry Grad team.

Thank you
Sandra Nass – Dry Grad Pac Liason

OVERALL_BUDGET_2013

DRY GRAD BUDGET 2013

OVERALL BUDGET

These are events requiring gaming licenses/ to pac gaming acct

REVENUE	BUDGET	ACTUAL	VARIATION
SEED MONEY 2012			
CHOCOLATE SANTA	\$800.00	\$1,701.00	\$901.00
SPIN THE WHEEL nov 23 & 24	\$1,200.00	\$1,119.00	-\$81.00 nov 23&24
MEAT DRAW #1 dec 22	\$600.00	\$777.00	\$177.00
BOTTLE DRIVE JAN6	\$250.00	\$237.60	-\$12.40
BOTTLE DRIVE DEC	\$250.00	\$273.60	\$23.60
MEAT DRAW #2 JAN 5	\$600.00	\$910.75	\$310.75
NEW YEARS DANCE ALCOHOL SALES	\$3,500.00	\$3,824.79	\$324.79
NEW YEAR'S RAFFLE SALES	\$500.00	\$834.79	\$334.79
NEW YEARS 50/50	\$500.00	\$535.00	\$35.00
NEW YEARS DANCE TICKET SALES	\$8,000.00	\$5,845.00	-\$2,155.00 \$350 damage deposit returned;hall rental
CORPORATE DONATIONS	\$6,000.00	\$2,250.00	-\$3,750.00
LANDING MEAT DRAW #3 JAN 20 50/50	\$50.00	\$80.00	\$30.00
LANDING TOONIE TOSS	\$150.00	\$161.12	\$11.12
MEAT DRAW #3 JAN 20	\$1,100.00	\$920.00	-\$180.00
VICKI'S PARENTS		\$20.00	\$20.00
PARENT DONATIONS	\$12,000.00	\$12,500.00	\$500.00
ENVISION CREDIT UNION ?	\$1.00	\$110.00	\$109.00
PIGGY BANKS	\$600.00	\$810.00	\$210.00
POTATOES#1 JAN 26	\$700.00	\$1,000.00	\$300.00
WINE TASTING #1 FEB 8	\$300.00	\$350.00	\$50.00
POKER NIGHT	\$750.00	\$731.00	-\$19.00 \$630 tickets (after prize costs) \$116 toonie toss & \$85 for auction
POKER NIGHT 50/50	\$250.00	\$130.00	-\$120.00
POKER NIGHT RAFFLE BOARD	\$500.00	\$180.00	-\$320.00
DRIVE 1 FOR COMMUNITY	\$1,000.00	\$1,580.00	\$580.00
DRIVE 1 CONCESSION SALES		\$355.40	\$355.40
LIQUOR STORE	\$3,500.00	\$0.00	-\$3,500.00 SEED MONEY FOR 2014
GRAND RAFFLE	\$3,000.00	\$3,858.99	\$858.99 ADD: drive 1: 165, anniv:460.00, other:540 + 895
EXTERNAL DONATIONS		\$550.00	\$550.00 Westshore, C Cunningham, Teachers Assoc, Janet Lister + new one
SOCCER JAMBOREE	\$1,000.00	\$1,995.61	\$995.61
LANDING PUB 30% FOOD/DRINK DONATION		\$194.00	\$194.00
SILENT AUCTION FROM JAN 20 LANDING		\$760.00	\$760.00
APRIL 28 MEAT DRAW		\$266.00	\$266.00
SILENT AUCTION FROM APRIL 28 LANDING		\$573.00	\$573.00
April 14 MEAT DRAW		\$465.25	\$465.25

OVERALL_BUDGET_2013

SPIN THE WHEEL APRIL 6&7 \$1,144.90 \$1,144.90 APIL 6 513.15, APRIL 7 631.75 APRIL 7
 DRY GRAD T-SHIRTS \$10 X 290 \$2,290.00 -\$2,290.00

TOTALS \$49,391.00 \$47,043.80 -\$2,347.20

EXPENSES

T-SHIRTS \$2,290.00 \$1,700.00

how were these paid for?

ENTERTAINMENT

MECHANICAL BULL (od) \$1,599.00 \$0.00
 EXTREME BOARD SURFING (od) \$1,099.00 \$0.00
 DAYTONA TWIN SEAT RACER (od) \$799.00 \$0.00
 SOFT SIDE MONEY BOOTH (casino) \$450.00 \$0.00
 XBOX 360 LCD TV \$525.00 \$0.00
 ALPINE SNOWBOARD MACHINE (od) \$0.00 \$0.00
 GIANT TWISTER (od) \$550.00 \$0.00
 ELECTRONIC HIGH STRIKER (od) \$499.00 \$0.00
 ROCK BAND SYSTEM (od) \$0.00 \$0.00
 CASINO \$1,525.00 \$0.00
 DELIVERY \$100.00 \$0.00
 REBATE -\$800.00 \$0.00
 TAX HST \$941.52 \$0.00

what is this? is this same as rock band?
 1 person at a time - get rid of this one
 COULD CANCEL - this is really fun
 COULD CANCEL - may put a rock band thing on it

ENTERTAINMENT HOULE \$7,287.52 \$2,000.00

DEPOSIT MADE CHEQUE

SUMO WRESTLING (od)-prty works \$1,124.00 \$0.00
 CARICATURE ARTIST-prty works \$800.00 \$0.00
 less discount -\$99.90 \$0.00

added \$125 to have it there 11:30-4am (vs trying to set up at 12pm)
 WHAT ABOUT TAX ADJUSTMENTS?

TAROT CARD READER
 KAROKE
 TAXES GST \$84.96 \$0.00

CANCELLED
 CANCELLED
 balance owing

DELIVERY SET UP????
ENTERTAINMENT PARTYWORKS \$1,909.06 \$0.00

DJ \$1,250.00 \$0.00
 VIDEO SHOOT AND EDIT \$580.00 \$0.00
 FLIP BOOK \$1,100.00 \$0.00
 BREAK DANCERS \$500.00 \$0.00
ENTERTAINMENT DJ CHRIS LYNN \$3,430.00 \$1,650.99

kerry says get rid of this
 Paid so far
 once we confirm our stuff he'll give tax amounts

what about tax on chris lynn stuff?

OVERALL_BUDGET_2013

TENTS - angela ordering	\$2,016.00	\$0.00
HENNA ARTIST	\$400.00	\$0.00
TATTOO ARTIST	\$1,652.00	\$1,652.00
PAPER/COPY CHARGES-BAGGIES	\$150.00	\$0.00
GRATUITY	\$300.00	\$0.00
RISERS/LIGHTS/FURNITURE	\$0.00	\$0.00
ENTERTAINMENT MISC	\$4,518.00	\$1,652.00
TOTAL ENTERTAINMENT	\$17,500.00	\$5,302.99

DECORATING 4900

risers	\$100.00	\$0.00
linens	\$200.00	\$0.00
silhouette screens	\$100.00	\$0.00
prop materials	\$500.00	\$0.00
grad pic stars	\$350.00	\$0.00
indoor tent	\$350.00	\$0.00
craft supplies	\$300.00	\$0.00
fabric	\$500.00	\$0.00
lights	\$500.00	\$0.00
furniture	\$2,000.00	\$0.00
TOTAL DECORATING 4900	\$4,900.00	\$1,104.40

FOOD \$1,800.00 \$0.00

SECURITY \$892.00 \$0.00

flashlights
vests
fencing - inc delivery & set-up

GRAD WALK/VIDEO \$200.00 \$0.00

cost of dvds, cds
spray paint to fix stantions
?

ADMINISTRATION/clean up

MAIL OUTS \$218.40
NEWSPAPER THANKYOU \$0.00
NEW YEARS EVE DANCE EXPENSES \$5,408.86
HALL TAXES & INSURANCE \$345.00

CASH- DOES THIS INCLUDE TAX

PAID IN FULL CHEQUE

CASH

this is now being covered by decorating

as of April 29 2013

\$16,694.58

\$1,200.00

ck #158

\$1,500.00 increased by \$300

guards Thursday to Friday 11:00 PM

\$100.00

1000.00 GRANT- SEND THANKS;ask about taxes

OVERALL_BUDGET_2013

SOCCER JAMBOREE		\$273.53		
OUTSTANDING REFUND 2012 grad		\$98.47		
MISC		\$127.10		candy bags, raffle tickets, wine tasting
TOTAL ADMINISTRATION	\$6,500.00	\$6,471.36		
PRIZES	\$14,000.00	\$0.00	\$14,000.00	\$2500 for Mugs and Clips for all kids
SEED MONEY 2014	\$5,900.00	\$0.00	\$3,500.00	Liquor store donation
LEGACY/SCHOLARSHIPS				
TOTAL EXPENDITURES	\$54,268.00	\$14,578.75		

NEW MONEY IN

CHEQUES WRITTEN as of April 16

newsletter costs	\$13.44	ck# 137	
newsletter postage	\$204.96	ck #138	
corp delta new years rental	\$817.47	ck#139	
refund for damage dep	-\$350.00		
petty cash float	\$150.00	ck #140	Did we not get this back?
raffle ticketsprinting reimb	\$21.50	ck# 141	
promo signs pot sales	\$10.00		
airbrush tattoos dep	\$1,652.00	ck #149	
candy bags cindy	\$70.36	ck #150	
houle games dep	\$2,000.00	ck #143	
bar tender new years	\$1,500.00	ck #142	
bar tender balance	\$726.09	ck #144	
NYfood decorations etc	\$1,182.77	ck #146 & 145	
wine tasing cheese and crackers	\$35.24	ck #147	
PAC Gaming Account	\$5,603.24	ck#148	
soccer jamboree costs	\$273.53		

OVERALL_BUDGET_2013

vancouver party works dep	\$1,650.99	ck #151	
previous grad costs from 2012	\$98.47	ck #136	
cash pd to band	\$2,000.00		New Years Eve band payment
PAC Gaming Account	\$1,158.99	ck#152	
PAC Gaming Account	\$1,937.23	ck #153	
Grand Raffle Costs	\$54.03	ck#159	
Poker Night (lotto tickets)	\$30.00	ck# 157	
Decorations	\$1,104.40	ck #158	
Ford Food Concession	\$121.00	Ck #156	
Samosas	\$53.00	ck#155	
Student Council	\$40.00	Ck #154	
PAC Gaming Account	\$2,376.00	ck #162	
TOTAL CHEQUES WRITTEN	\$24,534.71		

SUMMARY

Total Funds Raised in fundraisers	\$47,043.80
opening balance was from 2012	5970.14
Total Funds to work with	\$53,013.94
Total Expenses Paid (by cheques above)	\$24,534.71
Gaming Account	\$11,075.46
Add back outstanding cheques	\$1,949.02
What should be in bank	\$41,503.71

Bank Balance May 13th	32174.55
PAC GAMING ACCOUNT	11075.46
Total Cash between both accounts + deposits	\$43,250.01
Difference between	\$1,746.30
Deposits to be made (from meeting)	\$0.00
Outstanding ck to be deposited from Ford Drive 1	\$1,585.00
Needed to fund balance of Costs for Drygrad	\$39,689.25
Current Surplus before liquor store revenue & tshirt sales	\$3,560.76

Total in Bank
ck #148 \$5603.24 + ck #152 and #153 + cash + ck 162

#NAME?

