

**Delta Secondary School
PAC General Meeting
Minutes – November 17th, 2010**

Attendees

Hilary Cole (Chair)	Alka Goel-Stevens (Vice-Principal)
Tricia Cowley (Vice-Chair)	Shelley Rodriguez
Jennifer Grady (Treasurer)	Cyndi Smith
Karen McDonell (Secretary)	Kelly Robinson
Muriel Wells (DPAC Rep)	Sissi Arra
Marcia McCafferty (Past-Chair)	Wilma Moir
Dan Heaman (Emerg Prep)	Aurela Edgson
Karen Russell (SPC Rep)	Christine Silvester
Barbara Norell (SPC Rep)	Crystal Milley
Shelley Franklin (SPC Rep)	Sandy McDougall

Smart Board Presentation Ms. Khara

Ms. Khara is a math and science teacher. The Smart Board has been installed in her classroom. She has done a lot of work to get up to speed and become proficient with the use of the smart board. She estimates she uses it approximately 80% of the time while instructing the students. She finds it very useful to present learning objectives, content, and homework review. It is also great for showing video clips that pertain to the topic of study. She can also use the smart board as a writing & drawing surface. There are many tools, icons to aid in the delivery of information. Ms. Khara is very happy to be given the opportunity to use the smart board in her classroom. She is also interested in acquiring a digital projector that can work in conjunction with the smart board or a laptop.

Approval of Agenda Motion to approve the agenda by Marcia McCafferty.

Approval of Minutes Motion to approve the October 2010 minutes by Wilma Moir and seconded by Karen Russell.

Burning Issues

Meeting Topics – The following suggestions were made regarding speakers/presentations for upcoming meetings

- New Math Curriculum (suitable for January before course selection)
- Developmental Psychologist (parents felt this presentation would be too long to proceed the PAC meeting)
- Ms. Campbell the new Band teacher
- PE Department regarding funding
- Digital Projector Sales Representative
- Police Liaison Officer – Shaun Doolan

Contingency Funds – DPAC had a question regarding the contingency funds that our PAC usual kept in the account. The answer is about \$5,000 in the General account.

Smart Boards – A question was raised – “How come the Delta PACs have been responsible for purchasing the Smart boards?”. Isn’t the District in support of the technology? It appears it is an issue of lack of funds rather than lack of support.

SPC Elections

The following School Planning Council representations were elected.

- Barbara Norell
- Karen Russell
- Shelley Franklin

Motion by Marcia McCafferty to destroy the ballots, seconded by Dan Heaman. Ballots were destroyed.

PAC Reports

PAC Chair Report Hilary Cole (see report below)

- In addition to Hilary's report she mentioned that we are still looking for someone to assist with the Staff Appreciation event in the New Year. Barbara Norell volunteered to assist with the event.
- There was a request for the overall school fundraising goals to be very visible on the DSS website. It is hoped this will entice further donations to the school.

DPAC Report no report

Treasurer Report Jennifer Grady (see statements below)

- We collected \$4,100 in Pacer Pride Donations this year. It is down from last year
- There is about \$8,000 of Gaming funds that have not been budgeted.

Dry Grad Report Joan Letendre

- Next fundraiser is the Chocolate Santa. Hope to have tickets on sale by Nov 29.
- Fundraising chair has the contact information for Earl Rempel for licensing.
- Next event likely to be New Years Dance, tickets on sale now.
- Fundraising will put together a calendar of events to present at the next dry grad meeting. I will make this available to the PAC
- Debi Sexsmith is chair of publicity and will coordinate with Heather Bowling at the school office for advertising. Committees are requested to organize ALL advertising through Debi.
- Many of the committees are just getting up and running or are meeting next week. Meeting at the Community centre next Thursday (November 25th) to review layout.

SPC Report nothing to report

Emergency Prep Report Dan Heaman

- The Emergency Prep committee (Administrator, Teacher Rep, and Parent Rep) need to have an annual meeting. This meeting took place earlier today.
- The Emergency Prep container shelves are working well to store our supplies up off the ground out of the way of the athletic equipment in the container.
- Dan investigated the use of the DSS generator in the case of an emergency. However, this equipment is only used to run the emergency lighting. It can not be used to power other equipment.

Emergency Prep Report

Dan Heaman

(continued)

- The committee investigated where to set up the shelters outside, in case of an emergency. The decision was to set up on the west side of the school between the portables and track.
- Dan will investigate if the portable could be used in case of an emergency.
- It was pointed out that our food supplies contain coconut which is not appropriate for children with nut allergies. FAST does not supply nut-free food supplies.
- Teacher Rep is conducting further investigations to find nut-free food supplies.
- Food & water supplies are good for 5 years.
- This year we will increase the food supply to cover 150 individuals for 3 days.

Principal's Report

Alka Goel-Stevens

- Parent/Teacher interviews were conducted earlier this month. The administration surveyed the parents and teachers regarding the process. Results will be made available to the PAC shortly.
- The "What Did You Do in School" survey will be done by all DSS students online this month. These will results will be shared with the PAC at a later date.
- November 11th Remembrance Day Assemblies were well done. A suggestion to advertise this to the parents next year.
- December 7th – Post Secondary Evening – 7pm to 9pm – all parents and students welcome. Most applicable for Grade 10-12 students & parents. Please sign up for sessions in advance.
- December 2nd – Grad Talent Show – 7pm in Genesis – tickets go on sale soon.
- December 14th – Grade 8 Christmas Breakfast – Period #1.
- December 15th – Christmas Concert – all parents and students welcome. Tickets on sale soon.
- December 8th Report Card will be printed and sent home with students as usual. Report cards in the New Year will be accessible online through Parent Connect. They will only be printed on request.

Meeting adjourned at 8:45 pm.

Next Meeting	Date	January 19 th , 2010
	Location	Library 7:00pm
	Topic	to be announced

DSS PAC Chair Report November 2010

1. We received a thank you letter from the Mr. Aigne for our continued support providing two scholarships.
2. We also received a thank you letter from Christie Jones at PCRS Prevention Programs for our donation to their works.
3. The October copy of the TEACHER Newsmagazine is available for your information.
4. BCCPAC, Our Voice newsletter is also available.
5. Some fundraising idea brochures put in our mailbox will be passed on to the Dry Grad Representative for their use.
6. We are still looking for someone to volunteer for the Communications chair position.
7. We are also hoping someone will step forward to assist with the organization of the Teacher Appreciation event, now scheduled for sometime early next year.

**Delta Secondary School PAC
General account 2010/2011**

As of November 15, 2010

Account balance at June 1, 2010		\$ 7,355.61
Revenue:		
	deposit from Dry Grad	\$ 1,503.14
	Oct interest income	\$ 1.82
Expenses:		
	ck 58 Jennifer Grady- reimb for gift outgoing PAC	\$ (45.00)
	ck 59 BCCPAC- membership dues	\$ (75.00)
	ck 60 Hilary Cole- staff appreciation	\$ (22.09)
	ck 61 Science computer set up	\$ (50.00)
	ck 62 DSS-cafeteria invoice for 2009/2010	\$ (64.31)
	ck 63 Hilary Cole - postage	\$ (0.60)
	ck 64 Jennifer Grady-postage for gaming application	\$ (10.67)
	ck 65 Hilary Cole- Black Bond gift cert	\$ (50.00)
	ck 66 John Noonan-Robertson Rules	\$ (196.00)
	ck 67 DSS-reimbu Adobe Workshop (Karen Gadowsky)	\$ (375.89)
	General account balance 11/15/10	<u>\$ 7,971.01</u>
	Funds held by School re PAC donations	<u>\$ 6,923.16</u>
	Total funds available Nov 15, 2010	<u><u>\$ 14,894.17</u></u>
Balance per bank statement at Nov 15, 2010		\$ 8,346.90
less outstanding cheques:	ck 67	\$ (375.89)
		<u>\$ 7,971.01</u>
Balance of funds held by school on behalf of PAC		<u>\$ 6,923.16</u>
		<u><u>\$ 14,894.17</u></u>

Delta Secondary School PAC
Gaming Account General Ledger 2010/2011
At Nov 15,2010

Opening Balance	June 1,2010	\$	9,179.53
Gaming receipt	October 1,2010	\$	29,780.00
Interest income	Oct bk stmt	\$	2.31

Expenses

ck 222	void for Gaming		
ck 223	DSS-reimbu Bhangra, Gr8 orientation, Spanish cl	\$	(414.16)
ck 224	Vanessa Egan- Scholarship 2010	\$	(500.00)
ck 225	Rilee Sharpe - Scholarship 2010	\$	(500.00)
ck 226	DSS -reimb Fine Art evening, gr 8 basketball fees, banquet,Hardship fund, Gr 8 ori	\$	(1,452.88)

		\$	(2,867.04)
Balance per GL Nov 15,2010		\$	<u><u>36,094.80</u></u>

Balance per bank November 15,2010		\$	38,047.68
less O/S cheques:	ck 225	\$	500.00
	ck 226	\$	1,452.88
		\$	(1,952.88)
Balance per GL Nov 15,2010		\$	<u><u>36,094.80</u></u>