



## **Agenda – DSS PAC Meeting November 2013**

- 7:00     **Welcome & Introductions**
- 7:05     **Approval of the Agenda**  
          **Approval of Previous Meeting Minutes**
- 7:15     **Presentations**
- Guitar Building Club
  - DSS Interact Club
- 7:40     **PAC Reports as required**
- Chair
  - Treasurer
  - DPAC
  - Communications
  - Emergency Preparedness
  - School Planning Committee
  - Dry Grad
- 8:00     **Nutrition Break**
- 8:10     **Principal's Report – Q & A**
- 8:30     **Fundraising**
- Kibooco Program
  - Other
- 8:40     **2014 – 2015 Budget Requests**
- 8:45     **New Business**
- 9:00     **Adjournment**

**Next Meeting:** January 15<sup>th</sup> 2014

**Topic:** TBD

Delta Secondary School  
PAC General Meeting  
Minutes – November 20, 2013

**Attendees**

Wayne Manary (Chair)	Terry Ainge (Principal)
Hilary Cole (Past Chair)	Crystal Milley (Emergency CoOrdinator)
Mike Brigham (Vice Chair)	Nicki Bavis (Treasurer)
Karen Russell (SPC Rep)	Shelley Franklin (SPC Rep)
Adrienne Gardiner (Secretary)	Karen McDonell (Communication Rep/SPC)
Aimee McKinney (DPAC Rep)	Christina Maki
Sandra Hislop	Sue Tait
Kelly Robinson	

**Meeting Called to order at 7:05 pm.**

**1. Adoption of the Agenda**

*Motion: To adopt agenda for the meeting.*

Moved, seconded and carried.

**2. Adoption of Minutes of 18 September 2013**

*Motion: To accept the Minutes made by Crystal Milley, seconded by Nicki Bavis. and carried.*

**3. Presentations**

- Guitar Building Club
  - Teachers, Andrew Boldt and Ray Mar provided an overview through a powerpoint presentation of how the students go about making their own guitars; starting from a plank of wood through to completion as a polished guitar. It takes approx one year to complete a guitar. Cost is paid by students and is @ \$300.
  - Riley S show cased the guitar he had made from oak.
  - The club meets on Wed club.
- DSS Interact Club
  - Leah L, Rachel H gave an energetic outline of what their club is involved in, how they search out ways to invest in their community and their successes.
  - they work in the community doing various activities that raise money for needful groups, from book drives to cleaning up rubbish.
  - they brainstorm for ways to help improve various groups in our community using an assortment of resources to choose what to do.
  - they are energized in trying to make their school a better place.
  - they can also tap into other resources that are joint sponsors for initiatives.
  - the club is into its 2<sup>nd</sup> year and is growing with about 20 actively now involved.

#### 4. PAC Reports as required:

- Chair – Wayne Manary
  - Pacer letter is now revised and is up on the website.
  - Donations are beginning to be received.
- Treasurer Report
  - \$140
- DPAC Report attached – Aimee McKinney
- Communications – Karen McDonell
  - Seven free BCTF presentations are upcoming January to May 2014 and the link will be put on our website. Item to be deferred to January meeting.
  - <http://www.bctf.ca/parents.aspx?id=4798>
  - **BCTF Presentations for Parents**
  - EdCamp is a parent and student conversation in an education context that is being held on 11 January. Terry gave an overview.
  - Teachers are available for tutoring – the DSS website will be checked before posting  
*Motion: If it's a free service, recommend that PAC put the information on its website made by Shelley Franklin, seconded by Aimee McKinney. Carried.*
- Discussion around putting a link on the school website's parent tab to have a link to the school's Culinary Arts Menu.
- Emergency Preparedness (Crystal Milley)
  - List of what the District requires has been reviewed and items have been ordered. These should be received in the next few weeks. The committee are getting together beginning of December and photos will be taken of before and after.
  - District wide Emergency Release is scheduled later in 2014. A reminder will be sent to parents to check their forms on Parent Connect to ensure that they have checked the applicable box regarding the release of their children.
- School Planning Committee – Terry Ainge
  - The committee is scheduled to meet in January 2014.
- Dry Grad – Christina Macki
  - The minutes are not yet available. As the PAC is only their liaison, it is the Dry Grad Committee's responsibility to complete the necessary gaming license forms. There appears to be a misinterpretation of the role of the PAC liaison. Christina will contact the current Dry Grad Treasurer, Jocelyn Fiddick, to rectify.
  - Although the Dry Grad Committee are allowed to use PAC's gaming #, PAC are not involved in the event or the planning.

#### 5. Principal's Report

- The library and gymnasiums are being painted the week of 20<sup>th</sup> November.
- DSS is impacted with the District administration changes. Assistant Vice President, Aaron Akune, leaves to go to Seaqueam on 2 Dec. He has been with DSS for six and half years.
- Of the seven Delta secondary schools, five were impacted. Dean Eichhorn? joins DSS from Burnsvew? starting 9 Dec.
- Report cards are soon coming out and will be available for viewing on 6 Dec. The online calendar opens for booking interviews on 9 Dec.
- Presentations will be made to elected Grade 8 and 9 students on internet safety and digital citizenship on 22 January. A Parent presentation will be held that evening and will be posted on the website.

- There will be an International Student presentation on entrance requirements and career options with different institutions on 21 November.

#### **6. Fundraising**

- Kibooco Program
- Various Other
  - Consensus from the last PAC meeting was that if it was labour intensive it would not be promoted. Fundraisers that were easy to manage would be looked at.

#### **7. 2014 – 2015 Budget Requests**

- General / Gaming / Pacer Pride are our current accounts.
- As fundraising goes to the General account, discussion was had whether to continue this effort . Consensus reached that no secondary fundraising will be done.
- Wayne will send an email to Heather to request Pacer Pride letter reminder be sent out in December.
- Request made to Terry to hold budget meetings in January and February to identify a draft budget.

#### **8. New Business**

- Reminder made for all Grade 12 parents to find their childrens' baby pictures for submission by 4 January for the Year Book. An email will be sent shortly. Please scan and have ready to send for the DSS yearbook.

#### **10. Next Meeting 15 January, 2014**

DSS Library - 7:00pm

*Motion to adjourn: Made by Kelly Robinson seconded by Shelly Franklin.*

Meeting adjourned at 8:55pm

**Gaming Budget 2013/14**

Opening Gaming Bank Balance	\$34,124.53	
Interest Deposit	<u>\$2.13</u>	
Current Gaming Bank Balance	<u>\$34,126.66</u>	
Current Gaming Bank Balance		\$ 34,126.66
Expenses (as per budget):		
Student Awards/Recognition	(\$5,000.00)	
Grade 8 Transition	(\$3,000.00)	
Hardship	(\$500.00)	
Focus Group	(\$1,400.00)	
Teensafe	(\$3,000.00)	
Scholarships	(\$1,000.00)	
Athletics	(\$5,000.00)	
Improv/Photo Club	(\$3,000.00)	
Library Book Club	(\$500.00)	
Guitar Building Club	(\$300.00)	
Electric Drag Racing	(\$1,000.00)	
Student/Grad Council	(\$1,600.00)	
Other Clubs	(\$500.00)	
Field Trips - Textile	(\$400.00)	
Libaray Furniture	(\$1,750.00)	
Total Expenses		(\$27,950.00)
<b>Remaining Funds Available:</b>		<b><u>\$6,176.66</u></b>

Notes:

1. No payments have been made so far this year against these budget items

**General Budget 2013/14**

Opening General Bank Balance	\$5,943.47	
Interest Deposit	<u>\$1.50</u>	
Current General Bank Balance	\$5,944.97	
Current General Bank Balance		\$5,944.97
Expenses (as per budget):		
Business Ed	(\$1,000.00)	
Special Requests	(\$3,500.00)	
Total Expenses		(\$4,500.00)
<b>Remaining Funds Available:</b>		<b><u>\$1,444.97</u></b>

Notes:

1. No payments have been made so far this year against these budget items

**Pacer Partner - Donations Budget 2013/14**

Opening Gaming Bank Balance	\$3,057.51	
Total Fund Available		\$3,057.51
Expenses (as per May 15th, 2013 minutes):		
iPad mini	(\$1,050.00)	
Athletic Program	(\$200.00)	
Science Program	(\$500.00)	
Total Expenses		(\$1,750.00)
<b>Remaining Funds Available:</b>		<b><u>\$1,307.51</u></b>

Notes:

1. Expenses listed are stipulated at time of donation for atheletic/science
2. Opening balance is based on prior financials