



Delta Secondary School  
PAC General Meeting  
Minutes 18 November 2015

**Attendees:**

Wayne Manary (Chair)	Jeanette Beaulieu (Principal)
Linda Qi (Treasurer)	Crystal Milley (Emergency Preparedness)
Conrad Loewen (Vice Chair)	Adrienne Gardiner (Communications + Acting Secretary)
Kim Proudlove	Pam Baltzer
Craig Baltzer	Louise Henry

**Regrets:**

Kerri Deane (DPAC)

**1. Meeting Called to order at 7:05 pm.**

Adoption of Minutes of 21 October 2015.

*Motion: Moved by Conrad Loewen to accept the Minutes, seconded by Crystal Milley and carried.*

**2. Principal's Report**

- School Events
  - Grade 9 "Kids to Work" saw 75% participating.
  - Remembrance Day Service was held over the PA system this year due to disruption of areas by the seismic upgrading. Students were respectful during this.
  - Ladner Community Remembrance Day Service – a DSS student placed a wreath at the Cenotaph.
  - Athletics / Cross over Season saw both junior and senior teams at provincials. Curling has started.
  - Post-Secondary Night had a low attendance. UBC often picks and chooses which events they attend and reps weren't present.
- Upcoming Events
  - 27 November - next Pro-D.
  - 3 December - Term One report cards will go on-line
  - 10 December - Holiday Dance Recital at 6:30pm and 7:30pm
  - 16 December - Holiday Music Concert held
  - 18 December - Last day before Winter Break
- Other

- Additional two Pro-D's: The District is looking to implement two new Pro-D's in order to bring in the new curriculum. Dates are not finalized as yet.

- Snow Days: Any school closure will be posted on the District website.

- DSS are introducing two new Programs
  - Softball Academy
  - Farm School

The Softball Academy was already approved and will be held at Hawthorne School. The Farm School Program is an exciting one and they have four teachers working on the course. Credits can be applied to any Kwantlen course. This will go before the District Board in the New Year, and although not yet approved, it is moving forward.

- District Re-Visioning Process: The District are re-examining their Vision. One DSS parent is needed for the March meeting. More information is to come. Kim Proudlove expressed her interest.

- Seismic Upgrading is progressing well and is on schedule. The front of the school is done, bike racks will be relocated to be outside the gymnasium doors. Security cameras have been installed over the area to better prevent thefts.

- Two weeks ago, Department Heads discussed student anxiety and possible triggers to determine if this is an issue at DSS.

### **3. PAC Reports (as required)**

- Chair's Report - Wayne Manary
  - PAC approved submission of membership application to BCCPAC and will forward payment.
  - Bank signing authority being arranged for Vice Chair.
  - Emails have been sent to our three advertisers for renewal. Discussion held over whether to extend this outside of DSS parents.
  - Notice of upcoming UBC Engineering Open House passed to Principal for distribution – target audience is grades 10 to 12.
- Emergency Preparedness - Crystal Milley
  - No report – bins are currently inaccessible.
  - Jeanette reported that supplies for special needs students have been added to the bins.
  - Jeanette advised that DSS is the best prepared of all secondary schools.
- Treasurer – Linda Qi
  - No report.
- Communications – Adrienne Gardiner
  - PAC's 2<sup>nd</sup> email account will be closed soon. Notices are being sent to organizations we frequently receive email from and redirecting them to our Microsoft account.
- DPAC – Kerri Deane
  - November DPAC Minutes are found here:
  - <http://dpac.deltasd.bc.ca/sites/default/files/DPAC%20Meeting%20Minutes%20November%202015.pdf>

### **4. Election of Vacant Positions**

- Secretary – still vacant.
- Dry Grad – Kim Proudlove from the Dry Grad Committee presented her name for consideration.

*Motion: Moved by Wayne Manary that the nomination of Kim Proudlove be accepted for position of Dry Grad Representative on the DSS PAC, seconded by Linda Qi and carried.*

### **5. Review of 2015 – 2016 Budget**

- Last year's budget was tabled and this year's budget, then purchases and invoices were discussed. Between the three accounts, there is \$35,500. Amount budgeted is \$25,000 so there is an expected \$10,000 surplus to carry.
- Jeanette advised that some mini iPads have been purchased and upstairs, all screens and projectors have been replaced, some provided through seismic funding.
- Chair requested Jeanette to push for new requests to be in by end of January so a budget discussion can happen in February. Time is required in order to approve the new budget in April.
- Purchases of library technology may be delayed until the seismic upgrades are complete.

### **6. New Business**

- DSS may bring in a speaker in January, for the new Farm Program. This program will run out of DSS and not SDSS where it was incorrectly reported in the Delta Optimist.

### **Next Meeting will be 20 January, 2016.**

DSS Library at 7 pm.

Meeting adjourned at 8:10 pm.

2015 - 2016 Budget Tracking as of 18 Nov 2015

Account	2015 - 2016 Budget			2015 - 2016 Budget (by Accounts)			2015 - 2016 Actual to Date			Actual Variance
	Request	Item	Approved	Gaming	General	Pacer Partner	Gaming	General	Pacer Partner	
Opening Balance (Estimated)				\$ 2,645.32	\$ 3,345.70	\$ 326.21	\$ 8,303.87	\$ 3,854.92	\$ 316.23	\$ 6,157.79
				\$ 6,317.23			\$ 12,475.02			
Funding (Estimated)				\$ 24,000.00	\$ 100.00	\$ 2,800.00	\$ 22,800.00	\$ 0.97	\$ 1,430.00	\$ (2,670.00)
Interest							\$ 4.25	\$ 0.97		\$ 5.22
Dry Grad - Deposits										\$ 0.00
Dry Grad - Withdraws										\$ 0.00
PAC Expenses			\$ (250.00)		\$ (250.00)			\$ (75.00)		\$ 175.00
PAC Scholarships (2)			\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
Student Awards/Recognition	\$ (5,000.00)		\$ (5,000.00)	\$ (5,000.00)						\$ 5,000.00
Grade 8 Transition	\$ (4,950.00)		\$ (3,000.00)	\$ (3,000.00)						\$ 3,000.00
Focus Group	\$ (1,020.00)		\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
Teensafe			\$ -							\$ 0.00
Hardship	\$ (2,000.00)		\$ (2,000.00)	\$ (2,000.00)						\$ 2,000.00
At Risk Lunch Group	\$ (800.00)		\$ (800.00)	\$ (800.00)						\$ 800.00
<b>Academics</b>	<b>\$ (1,500.00)</b>	<b>Sub-total</b>	<b>\$ (1,500.00)</b>							<b>\$ 1,500.00</b>
- Science										
- Math	\$ (500.00)	Contest	\$ (500.00)	\$ (500.00)						\$ 500.00
- Arts	\$ (1,000.00)	Heat Press	\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
- Automotive										
- Other										
<b>Athletics</b>	<b>\$ (23,100.00)</b>	<b>Sub-total</b>	<b>\$ (5,000.00)</b>	\$ (3,000.00)		\$ (2,000.00)				\$ 5,000.00
- Uniform Renewal	\$ (8,400.00)									
- Tournament Fees	\$ (1,500.00)									
- Referees	\$ (2,000.00)									
- Equipment	\$ (10,000.00)	Score Table								
- First Aid Kits (6)										
- Warm-up Tops										
- Balls, Birds, Pucks, etc.	\$ (1,200.00)									
- Other										
<b>Clubs</b>	<b>\$ (11,870.00)</b>	<b>Sub-total</b>	<b>\$ (2,900.00)</b>							<b>\$ 2,900.00</b>
- Improv/Photo	\$ (2,350.00)	Photo Printer	\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
- Library Book										
- Guitar Building										
- Electric Drag Racing										
- Student/Grad Council										
- Performance										
- IFA	\$ (500.00)		\$ (500.00)	\$ (500.00)						\$ 500.00
- Theatre										
- Spanish Language	\$ (700.00)		\$ (700.00)	\$ (700.00)						\$ 700.00
- Drama	\$ (5,120.00)	Sewing Mach	\$ -							
- Stagecraft	\$ (700.00)		\$ (700.00)	\$ (700.00)						\$ 700.00
- Other	\$ (2,500.00)	3D Printer	\$ -							
<b>Field Trips</b>	<b>\$ (4,800.00)</b>	<b>Sub-total</b>	<b>\$ (2,200.00)</b>							<b>\$ 2,200.00</b>
- Textiles										
- Geography 12	\$ (2,000.00)		\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
- Senior Resource Room										
- Alternate Program Art	\$ (1,400.00)		\$ (700.00)	\$ (700.00)						\$ 700.00
- Modified Academics	\$ (1,400.00)	Transit	\$ (500.00)	\$ (500.00)						\$ 500.00
- Academic Leadership										
- Other										
<b>Furniture</b>	<b>\$ (5,500.00)</b>	<b>Sub-total</b>	<b>\$ -</b>							<b>\$ 0.00</b>
- Library	\$ (5,500.00)		\$ -							
- Resource Room										
- Supportive Learning										
- Socials Studies Display Case										
- Other										
<b>Electronics</b>	<b>\$ -</b>	<b>Sub-total</b>	<b>\$ (1,000.00)</b>							<b>\$ 1,000.00</b>
- Library		iPad mini	\$ (1,000.00)			\$ (1,000.00)				\$ 1,000.00
- Library										
- Business Ed										
- Work Options Program										
- Socials										
- Other										
Special Requests										
<b>Total Expenses</b>	<b>\$ (60,540.00)</b>		<b>\$ (25,650.00)</b>	<b>\$ (22,400.00)</b>	<b>\$ (250.00)</b>	<b>\$ (3,000.00)</b>	<b>\$ 0.00</b>	<b>\$ (75.00)</b>	<b>\$ 0.00</b>	<b>\$ 25,575.00</b>
<b>Estimated Year End Balance</b>				<b>\$ 4,245.32</b>	<b>\$ 3,195.70</b>	<b>\$ 126.21</b>	<b>\$ 31,108.12</b>	<b>\$ 3,780.89</b>	<b>\$ 1,746.23</b>	
				<b>\$ 7,567.23</b>			<b>\$ 36,635.24</b>			

<u>Date</u>	<u>Transactions</u>	<u>Fund Out</u>	<u>Fund In</u>	<u>Balance</u>
02/07/2013	CHQ#00266-2300381030	10,903.88		8,968.55
23/08/2013	CHQ#00268-2300075559	500.00		8,468.55
20/09/2013	PROVINCE OF B.C PRO		25,860.00	34,328.55
21/10/2013	CHQ#00270-2300220636	204.02		34,124.53
31/10/2013	INTEREST CREDIT		2.13	34,126.66
17/12/2013	CHQ#00272-2300314189	632.15		33,494.51
03/01/2014	DEPOSIT		945.00	34,439.51
25/02/2014	CHQ#00274-2300268034	4,121.59		30,317.92
29/04/2014	CHQ#00275-2300167756	3,755.39		26,562.53
30/04/2014	INTEREST CREDIT		6.59	26,569.12
27/05/2014	CHQ#00277-2300294766	500.00		26,069.12
27/05/2014	CHQ#00276-2300407276	846.69		25,222.43
23/06/2014	DEPOSIT		2,290.00	27,512.43
07/10/2014	PROVINCE OF B.C PRO		24,360.00	51,872.43
28/10/2014	CHQ#00278-2300507975	500.00		51,372.43
31/10/2014	INTEREST CREDIT		6.36	51,378.79
02/12/2014	CHQ#00280-2400341621	5,487.11		45,891.68
12/12/2014	DEPOSIT		1,100.00	46,991.68
19/01/2015	DEPOSIT		1,485.00	48,476.68
19/01/2015	DEPOSIT		893.00	49,369.68
27/01/2015	CHQ#00281-2300351975	651.79		48,717.89
02/02/2015	CHQ#00282-2300323536	6,713.00		42,004.89
13/02/2015	DEPOSIT		2,205.00	44,209.89
03/03/2015	CHQ#00283-2300464900	1,375.85		42,834.04
03/03/2015	CHQ#00285-2300464901	5,551.99		37,282.05
28/04/2015	CHQ#00286-2300526579	11,117.63		26,164.42
30/04/2015	INTEREST CREDIT		6.49	26,170.91
04/05/2015	DEPOSIT		785.00	26,955.91
22/05/2015	CHQ#00288-2300225438	2,990.00		23,965.91



*D.S.S Parent Advisory Council*

**Bank Balance**

**Gaming Account**

As of November 16, 2015

**Bank Balance as of Nov. 16, 2015** **\$ 31,608.12**

Deduct uncleared transactions:

Cheque #0291 to Brianne Bruneau (500.00)

**Funds Available:** **31,108.12**

*D.S.S Parent Advisory Council*  
**Gaming Account Journal Ledger**

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10/31/14		Balance per bank statement		\$ 48,143.79
1/3/14		Dry Grad 2015 deposit		\$ 945.00
6/23/14		Dry Grad 2015 deposit		\$ 2,290.00
11/19/14	DSS	2013-2014 budgeted expense	Ck#0280	\$ (5,487.11)
12/12/14	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,100.00
1/19/15	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,485.00
1/19/15	Deposit	Dry Grad 2015 deposit		\$ 893.00
1/27/15	DSS	Grad 8 transitions and Focus grp	Ck#281	\$ (651.79)
1/30/15	Dry Grad	Issued to Dry Grad	Ck#282	\$ (6,713.00)
2/13/15	Dry Grad	Dry Grad 2015 deposit		\$ 2,205.00
2/18/15	DSS	Hardship, Focus, & Athletics	Ck#283	\$ (1,375.85)
		Cheque void	Ck#284	
2/18/15	DSS	Photo, Sewing machines, etc	Ck#285	\$ (5,551.99)
4/15/15	DSS	Grad 8 transitions, Focus grp, etc	Ck#286	\$ (11,117.63)
4/30/15	Interest	Bank interest credit		\$ 6.49
5/4/15	DSS	AV Solutions, hardship, etc	Ck#287	\$ (4,343.75)
5/4/15	Deposit	Dry Grad 2015 deposit		\$ 785.00
5/22/15		Issued to Dry Grad	Ck#288	\$ (2,990.00)
6/18/15	DSS	Grad 8 transitions, Focus grp, etc	Ck#289	\$ (1,211.29)
6/20/15	DSS	Grad 8 transitions, Focus grp, etc	Ck#290	\$ (1,552.11)
7/6/15	Sch ship	Brianne Bruneau	Ck#291	\$ (500.00)
7/6/15	Sch ship	Hannah Gain	Ck#292	\$ (500.00)
10/9/15	Fund	Deposit from gov't		\$ 22,800.00
10/21/15	DSS	2014-2015 Grad 8 transitions, Focu	Ck#293	\$ (7,554.89)
10/31/15	Interest	Bank interest credit		\$ 4.25

**Bank Balance Available:**

**\$ 31,108.12**





*D.S.S Parent Advisory Council*  
**General Account Journal Ledger**  
*As of November 16, 2015*

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10/31/14		Balance per bank statement		\$ 3,995.70
12/6/14	BCCPAC	2014-2015 Membership fee	Ck#0086	\$ (75.00)
3/3/15		Deposit		\$ 75.00
4/30/15		Bank interest credit		\$ 0.97
6/20/15		Fruit & water for PAC meetings	Ck#0087	\$ (141.75)
10/30/15		Bank interest credit		\$ 0.97

**Bank Balance Available:**

\$ 3,855.89

DPAC Meeting – notes by Kerri Deane

18 November 2015

<http://dpac.deltasd.bc.ca/meetings/2015-2016-dpac-meetings>

1. Delta Secondary and Kwantlen Polytechnic University are partnering to develop a sustainable agriculture program (focus on technology) --> very exciting and in many ways aligns with the new curriculum and district vision
2. New Curriculum:
  1. Extra Pro D days:
    1. Not before Christmas (too soon and too busy a month) and not in January (very busy for secondary students and teachers and teachers are still training)
    2. Leave it to May or June? Too late for teachers to start planning for the upcoming school year
    3. Proposed days: Feb 22 & April 18
    4. Not yet confirmed and published: want feedback from DPAC members
  2. There is much teacher learning going on right now re: the new curriculum
  3. Not necessarily a wholly new curriculum --> a REVISED curriculum (presentation on 20th century learning vs. 21st century learning)
    1. More focus on the process of learning and critical thinking skills over memorization of facts/data
  4. Anxieties from parents re: the new curriculum:
    1. How can parents best support teachers at home?
    2. What will assessment look like? How will reporting of student achievement change? Are post-secondary educational institutions on board with this? Especially of concern for parents of secondary students
  5. The district and its schools must ensure as many parents are updated on these changes as possible: site updates, parent info sessions
  6. If any parents have any ideas on how to better communicate these changes to parents, contact the district
    1. The district site has an updated page that summarizes the changes (get on the site --> click on "Resources" --> click one "New Curriculum")
3. Google Apps for Education: The district has an account for this
  1. Gives more control and oversight to the district for online educational activities over having teachers and students using Google personal accounts
  2. There are some concerns re: privacy as Google and other social media sites are American
  3. Parents must sign off if they want to have their kids involved
  4. The benefits far outweigh the risks; however, parents who don't feel comfortable with their kids using the apps don't have to sign the permission forms --> it will be on the teachers to come up with alternative assignments
4. Keith went to a meeting re: the district re-visioning process --> big event March 2, 4pm at Sands Secondary
5. Online safety session for parents: Feb 15 and 16
6. Delta Assist: free parenting seminars, registration required
7. Safe & Healthy Schools Committee: 1st meeting to establish a focus for the committee