

**Delta Secondary School
PAC General Meeting
Minutes – June 19th, 2013**

Attendees

Wayne Manary (Chair)	Terry Ainge (Principal)
Hilary Cole (Past Chair)	Shelley Franklin (SPC Rep)
Mike Brigham (Vice Chair)	Nicki Bavis (Treasurer)
Karen Russell (SPC Rep)	Adrienne Gardiner
Karen McDonell (Communication Rep/SPC)	

General Election held for Secretary. Adrienne Gardiner was elected as the PAC Secretary for the coming school year.

A motion was made by Karen Russell to spend \$100 on donuts for Teacher Appreciation during the month of June 2013. Seconded by Shelley Franklin. Motion carried

A motion was made by Hilary Cole to use the following words during the presentation of the PAC Scholarship during the Awards Ceremony. "These awards are donated by the DSS Parent's Advisory Council and are given to deserving students who have shown motivation and dedication to improving their achievement." Seconded by Karen McDonell. Motion carried.

All Year-end reports are attached below.

Meeting adjourned at 8:30pm

Next Meeting

September 18, 2013
DSS Library - 7:00pm

End of Year Chair Report May 2013

In reflecting over the manifold accomplishments of the PAC in the last four years, it must be said that all was achieved because of wonderfully engaged parents. We successfully advocated the school buildings be painted and grounds improved. We supported the alumni in its bid to have the school sidewalk replaced. We allocated funds be spent on an electronic message board in front of the school. We advocated that a new turf field and track replace existing facilities and although the bid failed, awareness was raised within the municipality, school district and business community of the need for a new facility.

Key steps in these accomplishments included:

1. Maintaining a current webpage and setting communication with parents on high priority, which included advocating the Daily Announcements be posted on-line, that the clubs and extracurricular activities be kept current, that PAC information be available on the DSS webpage.
2. Introducing a targeted budgeting strategy:
 - ❖ Writing a PAC Vision 2010 – to reflect the goals of the group
 - ❖ Posting it online for larger group participation
 - ❖ Setting up equally divided budget categories for Gaming Funds and Fundraised Money – **Long Term Items, Teacher Requests, Annual Support**
3. Running Efficient Meetings - according to Robert's Rules
 - ❖ Keeping meetings short, currently 90 min
 - ❖ Keeping focused discussion topics
 - ❖ Having all executive members write reports & posting them online prior to meetings
 - ❖ Ensuring new exec members be educated about their responsibilities

Thus the new PAC Executive can make an excellent start with all positions full and many new hands to help one another onto future goals. Good luck and thank you to all the retiring executives.

Sincerely,
Hilary Cole, Past PAC Chair

DSS PAC Vice-Chair Report – June 18, 2013

It has been an interesting year working with the PAC and I have learned some new things as to the PAC operates and as to the purposed of the PAC in general.

I was happy to see the new electronic sign completed and I think it was well received. The school was very helpful in assisting us to complete this project. In particular, Frank Geyer, from the School District, was instrumental with this project. On thing I am still curious about is the base of the sign. I htough the sign company was going to paint the base. In fact I thought we had negotiated some kind of enlargement of the base to give it a better appearance. We may have to look into this next year.

I think the members of the PAC made good decisions on where to spend the funding as that we came to agreements very quickly so that there was always good progress. The PAC has done a good job and I think we should all be proud of ourselves.

I was also happy to see that we were able to manage to fill all of the critical seats on the PAC Executive. I would be nice if we could encourage a few more parents to come out to the meetings.

Look forward to seeing you all next year! Keep up the good work.

Mike Brigham
Vice-Chair

Treasurer Report

Please see attachment for our Pacer Partner balance. This account is looked after by school administrative assistant Joan Huryn. We have not spent this money this year. This money was raised through donations given to the school from families that attend the school. This is the least amount we have ever collected. Tax receipts for these donations were issued from the school district. Funds can be spent on anything in the school except the money that has been requested to be spent in a certain area of the school. Since there were so many gaming grant requests for next year maybe some of those requests could be filled by this money. Since it is money donated by parents though it is usually best spent on things that can benefit all kids in the school.

Gaming funds are still being used for this year and an update will be done by next week. With Grad being later this year it has made all year end stuff drag on a bit. The Pac General account was really not used again this year. Balance on this account is \$ 6065.97.

This year the dry grad committee consulted and communicated with the PAC a lot more than in the past. Highly recommend having a dry grad treasurer be in charge of all gaming licences and reports. Making them a PAC officer makes them responsible for signing on all these time consuming reports. This year dry grad took out 10 licenses. Grad committee took out 1. All were very successful. If they want to use our license then they have to do the work and be accountable.

I am working with Heather Bowling at the school as well as the Dry Grad treasurer to tie up all of the year end loose ends. We will also have the gaming grant in for June 30. Gaming funds for next year are going to be down next year which makes the budget tight.

Trish Cowley
PAC Treasurer 2011-2013