



## Agenda – DSS PAC Meeting January 2017

- 7:00 **Welcome & Introductions**
- 7:10 **Approval of Previous Meeting Minutes**
- 7:15 **Principal’s Report – Q & A**
- 7:45 **PAC Reports – as required**
- Chair Wayne Manary
  - Vice Chair Conrad Loewen
  - Treasurer Linda Qi
  - Communications Adrienne Gardiner
  - DPAC Kerri Deane
  - Emergency Preparedness Crystal Milley
  - Secretary Carolyn Scott
  - Dry Grad Carolyn Scott
- 8:00 **Comments from Val Windsor, school trustee liaison**
- 8:15 **Review 2016 – 2017 Expenditure**
- 8:30 **New Business**
- 8:45 **Adjournment**

**Next Meeting:** February 21st, 2017

**Topic:** TBD

Delta Secondary School  
PAC General Meeting  
Minutes  
January 18, 2017

**Attendees:**

Wayne Manary (Chair)	Jeanette Beaulieu (Principal)
Linda Qi (Treasurer)	Crystal Milley (Emergency Preparedness)
Kerri Deane (DPAC)	Adrienne Gardiner (Communications)
Carolyn Scott (Secretary)	Kirsten Schaufele
Val Windsor (School Trustee)	Kim Leitner

**Regrets:** Conrad Loewen (Vice Chair)

**1. Meeting Called to order at 7:03 pm.**

Adoption of Minutes of November, 2016

*Motion: Moved by Kerry Deane to accept the Minutes, seconded by Crystal Milley and carried.*

**2. Principal's Report**

1) School Events

- Christmas Hampers and Food Drive - hampers were made for 23 families.
- Grade 8 received and enjoyed the t-shirts donated by PAC at their breakfast.
- Report cards are now on line for the first term.
- Opera Academy Performance /Music Concert was held in December.
- Stebbings/Murray Cup was held at SDSS for basketball; senior boys and girls both beat SDSS – DSS alumni basketball has been involved running clinics which has helped build up the skill for all teams.

2) Upcoming Events

- January 30<sup>th</sup> Professional Development Day
- February 2<sup>nd</sup> Grade 8-11 Course Information Evening
- February 7<sup>th</sup> Grade 9 Immunizations
- February 9<sup>th</sup> Grade 7 Course Information Evening
- February 13<sup>th</sup> Family Day
- February 15<sup>th</sup> PAC & Senior Semi Formal Dance

3) Other

- Additional Staffing Request due to BCTF (BC Teacher's Federation) winning their court case – it is difficult to put teachers in place now but DSS has requested additional Learning Assistance (LA) support for certain classes. Request made for 16 blocks.
- Lunch Program – DSS has quite a need; many students receive a daily lunch from the Aboriginal support room; some food donations have been received from the community. There was discussion on how to continue supporting this initiative next year.
- Grad Program – the new curriculum is delayed until next year and the grad transitions will stay next year. Some of the new curriculum is being started this year. Planning 10 staying.
- Discussion was had around balancing the recognition of academic and athletic awards.

### 3. PAC Reports

#### Chair's Report - Wayne Manary

- BCCPAC sent an email looking for nominations to get involved.
- BCCPAC AGM is coming up if anyone would like to attend.
- Donations amounting to \$865 was received into Pacer Pride this school year which went towards buying iPads.
- Wayne made a request to Jeannette to receive by the PAC's February meeting, the teachers wish list items.

#### DPAC – Kerri Deane – report below

- Superintendent Doug Sheppard reviewed PISA (Program for International Assessment) report for 2015. 72 countries, over half a million 15-year-old students, including approximately 20,000 Canadians participated and were tested on their skills and knowledge in science, reading and math. BC was #2 in science, #1 in reading and about 7th in math! Canada places high on the ratings and BC did better than the Canadian average. Quebec scored #1 in math and apparently does regularly. Reviewed graduation rates for Delta.
- 86% in 2012, 88.9% currently, graduating with Dogwood certificate; another 2-3% graduated with their Evergreen certificate (students with IEP's). This doesn't include students who leave the district, etc.
- Provincially, rate is 83.6% and Metro rate is 87.5%, so we are above the averages in all categories.
- Highest rate of graduates is ELL (English Language Learners), then girls, then boys.
- Delta's goal: "We will ensure that all learners will graduate with dignity, purpose and options".

#### Trustee Roundtable Discussions

Round-table discussions with parents and several trustees (Laura Dixon, Val Windsor, Dale Saip, Fabian Milat, Nick Kanakos and Rhiannon Bennett all present). I was at a table with Val Windsor and Supt Doug Sheppard.

Various topics discussed at each table...one that prevailed was a lack of parent interest in PAC meetings and how to generate interest and communicate with parents. Some PACs use PAC websites, e-mail, twitter, texting, school events, etc. Also heard about snow/ice removal complaints...more needed to be done sooner. Some tables touched on playground builds, a possible need for 'proper' keyboarding training, teaching basic politics to students at an early age, the benefit of sensory rooms in elementary schools, communication to parents via iPhones, for school schedules (high school level-Doug Sheppard advised to speak to principal). Many other topics covered!

DSS' table also asked about the BCTF/Government teacher hiring situation. Doug Sheppard advised the Delta School District will have 25 teachers hired by end of January 2017 and hope to have them in place at the schools by mid-February. This is the 'temporary' fix – negotiations still underway for next school year. Schools are currently assessing their individual needs and Doug should have all results in soon and then proceed to decision making as to which schools get new teachers. He also suggested that parents could help speed up the negotiation process by emailing the Minister of Education to request the process be finished quickly. We are happy to be getting extra teachers, but if the process can be done by May, that is the best-case scenario. (this will allow districts to have their teacher placements decided before the start of the Sept/17 school year. If process is not completed until August, for example, that means teacher changes will happen in the Fall after

school starts, causing disruptions and budget challenges, etc). Parents can also get involved by participating in the provincial assessment surveys, providing their feedback. The ministry website has details for parents re upcoming parent info meetings. There is one in Surrey this week and the next one is in Richmond at Cambie Secondary on Feb 8<sup>th</sup> from 5-7pm (drop-in) and 7-8pm.

### **Parent Education**

Next parent education opportunity is Feb 7 at SDSS by Terry Small, “The Brain Guy”. He does presentations on the brain and learning, leadership, health and wellness. The Feb 7<sup>th</sup> presentation is on “How To Get Better Grades in School – Learning to Study With Your Brain in Mind”. Sign up for this free session through eventbrite.ca - [An Evening with Terry Small - How to Get Better Grades in School](#).

- **Emergency Preparedness - Crystal Milley**

- Heather is ordering in more meal bars to replace the expiring meal bars for emergency bin. Expired bars will be sent to downtown Vancouver’s eastside.
- Pavement is now around the bin.

- **Treasurer – Linda Qi**

- Two deposits from dry grad into gaming account (\$1,075.00 and \$1,260)
- \$2450 in dry grad account (\$115 from last year)

#### **4. Budget**

- Attached.
  - Last year’s budget was \$26K of which \$18K has been spent. Remaining to be spent are Scholarships of \$5,000 and club and field trip amounts of \$2000.

#### **5. Val Windsor, School Trustee Liaison**

Val attended the PAC meeting to provide an overview of her role as Trustee and what her other community involvements were. She is a retired teacher and past president of the Delta Teachers Association and is the current Vice Chair of the School Board. She is open to any questions and can be reached by email at: [vwindsor@gmail.com](mailto:vwindsor@gmail.com).

Brief notes are below.

Val outlined what School Trustees did.

- trustees hire and fire the Superintendent
- sit on selection committees for principals and vice principals
- are involved in the District planning process
- are involved in the District literacy planning process
- Indigenous planning process committee
- work with Tsawwassen First Nation on how to educate indigenous students
- capital planning and budget approval
- attend monthly board meetings and community meetings
- conduct performance reviews of Superintendents
- are the unbiased opinion and final say in the discipline of teachers
- advocate for District needs, initiatives, and support for education
- attend ceremonial events

- ELL (English Language Learners); Metro Committee is chaired by Val in cooperation with UBC and SFU .
- Trustees are involved in teacher bargaining processes
- make tough decisions on school closures and bus funding cuts

Lastly Val mentioned what the 2017 Christmas closures would be. School's last day will be on Thursday, December 21, 2017 with schools re-opening on January 8, 2018. The last of day of school before Spring Break will be Friday, March 16, 2018, returning April 3, 2018.

#### **6. New Business**

- Jeannette advised that the seismic construction is coming along well and will be ongoing during spring break.

**Next Meeting will be February 15, 2017.**

DSS Communication Room at 7 pm.

Meeting adjourned at 8:15 pm.

2016 - 2017 Budget Tracking as of 17 Jan 2017

Account	2016 - 2017 Budget			2016 - 2017 Budget (by Accounts)			2015 - 2016 Actual to Date			Actual Variance
	Request	Item	Approved	Gaming	General	Pacer Partner	Gaming	General	Pacer Partner	
Opening Balance (Estimated)				\$ 11,061.56	\$ 3,631.83	\$ 121.23	\$ 13,474.43	\$ 3,644.08	\$ 121.23	\$ 2,425.12
				\$ 14,814.62			\$ 17,239.74			
Funding (Estimated)				\$ 23,000.00	\$ 50.00	\$ 1,500.00	\$ 22,920.00			\$ (1,630.00)
Interest										\$ 0.00
Dry Grad - Deposits										\$ 115.00
Dry Grad - Withdraws			\$ (115.00)							\$ 115.00
<b>PAC Traditional</b>	\$ (6,250.00)	<b>Sub-total</b>	\$ (6,250.00)							\$ 5,750.00
Operating Expenses	\$ (250.00)		\$ (250.00)		\$ (250.00)					\$ 250.00
Scholarships	\$ (1,000.00)	Two (2)	\$ (1,000.00)	\$ (1,000.00)			\$ (500.00)			\$ 500.00
Student Awards/Recognition	\$ (5,000.00)		\$ (5,000.00)	\$ (5,000.00)						\$ 5,000.00
Grade 8 Transition	\$ (3,000.00)		\$ (3,000.00)	\$ (3,000.00)			\$ (1,011.04)			\$ 1,988.96
Focus Group	\$ (1,000.00)		\$ (500.00)	\$ (500.00)						\$ 500.00
Hardship			\$ (250.00)	\$ (250.00)			\$ (250.00)			\$ 0.00
At Risk Lunch Group			\$ (250.00)	\$ (250.00)			\$ (100.00)			\$ 150.00
Other										\$ 0.00
<b>Academics</b>	\$ (500.00)	<b>Sub-total</b>	\$ (500.00)							\$ 500.00
- Science										
- Math	\$ (500.00)	Contests	\$ (500.00)	\$ (500.00)						\$ 500.00
- Arts				\$ 0.00						\$ 0.00
- Automotive										
- Other										
<b>Athletics</b>	\$ (7,700.00)	<b>Sub-total</b>	\$ (5,000.00)	\$ (3,500.00)		\$ (1,500.00)	\$ (4,689.90)			\$ 310.10
- Uniform Renewal	\$ (5,000.00)									
- Tournament Fees										
- Referees										
- Equipment										
- First Aid Supplies	\$ (700.00)									
- Warm-up Tops										
- Balls, Birds, Pucks, etc.	\$ (2,000.00)									
- Other										
<b>Clubs</b>	\$ (4,450.00)	<b>Sub-total</b>	\$ (3,150.00)							\$ 2,112.07
- Improv/Photo										\$ 0.00
- Library Book										
- Guitar Building										
- Student/Grad Council										
- Performance	\$ (1,000.00)	Jazz Band	\$ (500.00)	\$ (500.00)						\$ 500.00
- Internation Friendship Assoc.										
- Theatre										
- Spanish	\$ (600.00)	Flamenco Dance	\$ (300.00)	\$ (300.00)						\$ 300.00
- Drama										
- Stagecraft										
- Maker Space	\$ (1,000.00)	Set-up	\$ (500.00)	\$ (500.00)			\$ (490.90)			\$ 9.10
- Chess	\$ (150.00)		\$ (150.00)	\$ (150.00)						\$ 150.00
- Lego Builder's	\$ (700.00)		\$ (700.00)	\$ (700.00)			\$ (547.03)			\$ 152.97
- Other	\$ (1,000.00)	Finger Board	\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
<b>Field Trips</b>	\$ (2,000.00)	<b>Sub-total</b>	\$ (500.00)							\$ 500.00
- Textiles										
- Geography 12	\$ (1,000.00)	Geo & Econ	\$ -	\$ 0.00						\$ 0.00
- Senior Resource Room										
- Alternate Program Art	\$ (1,000.00)	Studio Space	\$ (500.00)	\$ (500.00)						\$ 500.00
- Modified Academics										\$ 0.00
- Academic Leadership										
- Other										
<b>Furniture</b>	\$ (8,500.00)	<b>Sub-total</b>	\$ (8,500.00)							\$ (2,107.90)
- Library	\$ (6,000.00)	Chairs & Stools	\$ (6,000.00)	\$ (6,000.00)			\$ (6,000.00)			\$ 0.00
- Resource Room										
- Supportive Learning										
- Conference Room	\$ (2,500.00)	Tables & Chairs	\$ (2,500.00)	\$ (2,500.00)			\$ (4,607.90)			\$ (2,107.90)
- Other										
<b>Electronics</b>	\$ (3,500.00)	<b>Sub-total</b>	\$ -							\$ 0.00
- Library	\$ (1,000.00)	iPad mini	\$ -	\$ 0.00		\$ 0.00				\$ 0.00
- Conference Room	\$ (2,500.00)	Projector System	\$ -	\$ 0.00						\$ 0.00
- Other										
<b>Special Requests</b>										
<b>Total Expenses</b>	\$ (36,900.00)		\$ (28,015.00)	\$ (26,150.00)	\$ (250.00)	\$ (1,500.00)	\$ (18,196.77)	\$ 0.00	\$ 0.00	\$ 9,703.23
				\$ (27,900.00)			\$ (18,196.77)			
<b>Estimated Year End Balance</b>				\$ 7,911.56	\$ 3,431.83	\$ 121.23	\$ 18,197.66	\$ 3,644.08	\$ 121.23	
				\$ 11,464.62			\$ 21,962.97			

*D.S.S Parent Advisory Council*

**Bank Balance**

**Gaming Account**

As of January 17, 2017

**Bank Balance as of Jan. 17, 2017** **\$ 33,874.01**

Deduct uncleared transactions:

Cheque #0300 to Ivy Everett	(500.00)
Cheque #0308 to DSS	(336.04)

**Balance per GL:** 33,037.97

**Funds Available:** 33,037.97

*D.S.S Parent Advisory Council*

**Bank Balance**

General Account

As of January 17, 2017

**Bank Balance as of Jan. 17, 2017** **\$ 3,570.00**

Deduct uncleared transactions:

**Funds Available:** 3,570.00



<u>Date</u>	<u>Transactions</u>	<u>Fund Out</u>	<u>Fund In</u>	<u>Balance</u>
2015-10-09	PROVINCE OF B.C PRO		22,800.00	39,658.76
2015-10-30	INTEREST CREDIT		4.25	39,663.01
2015-11-03	CHQ#00293-2300275161	7,554.89		32,108.12
2015-11-05	CHQ#00292-2300055663	500.00		31,608.12
2015-12-22	CHQ#00294-2300068763	690.88		30,917.24
2016-02-02	CHQ#00295-2300354031	3,439.75		27,477.49
2016-02-08	DEPOSIT		115.00	27,592.49
2016-03-01	CHQ#00296-2300475338	1,270.72		26,321.77
2016-03-29	PROVINCE OF B.C PRO		2,347.00	28,668.77
2016-04-26	CHQ#00297-2300244678	2,775.27		25,893.50
2016-04-29	INTEREST CREDIT		6.44	25,899.94
2016-05-31	CHQ#00298-2300351371	1,319.63		24,580.31
2016-06-28	CHQ#00299-2300493892	1,683.88		22,896.43
2016-06-28	CHQ#00302-2300493893	1,244.19		21,652.24
2016-09-23	CHQ#00303-2300212700	500.00		21,152.24
2016-09-26	CHQ#00305-2300233386	4,607.90		16,544.34
2016-09-26	CHQ#00304-2300233387	6,677.81		9,866.53
2016-10-06	PROVINCE OF B.C PRO		22,920.00	32,786.53
2016-09-26	CHQ#00306-3141074657	500.00		32,286.53
2016-10-31	INTEREST CREDIT		2.48	32,289.01
2016-12-13	CHQ#00306-2143335109	250.00		32,039.01
2016-12-21	CHQ#00301-2300496335	500.00		31,539.01
2016-12-28	SUPERBOWL FUNDRAISER		1,075.00	32,614.01
2017-01-09	DEPOSIT		1,260.00	33,874.01

*D.S.S Parent Advisory Council*  
**General Account Journal Ledger**  
*As of January 17, 2017*

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10-31-2014		Balance per bank statement		\$ 3,995.70
12-6-2014	BCCPAC	2014-2015 Membership fee	Ck#0086	\$ (75.00)
3-3-2015		Deposit		\$ 75.00
4-30-2015		Bank interest credit		\$ 0.97
6-20-2015		Fruit & water for PAC meetings	Ck#0087	\$ (141.75)
10-30-2015		Bank interest credit		\$ 0.97
12-3-2015	BCCPAC	2015-2016 Membership fee	Ck#0089	\$ (75.00)
1-28-2016		Deposit (Website Ad.)		\$ 25.00
4-29-2016		Bank interest credit		\$ 0.94
6-14-2016		Fruit & water for PAC meetings	Ck#0090	\$ (162.75)
10-31-16	Interest	Bank interest credit		\$ 0.92
11-18-2016		2016-2017 Membership fee	Ck#0091	\$ (75.00)
<b>Bank Balance Available:</b>				<b>\$ 3,570.00</b>

*D.S.S Parent Advisory Council*  
**Gaming Account Journal Ledger**

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10-31-14		Balance per bank statement		\$ 48,143.79
1-3-14		Dry Grad 2015 deposit		\$ 945.00
6-23-14		Dry Grad 2015 deposit		\$ 2,290.00
11-19-14	DSS	2013-2014 budgeted expense	Ck#0280	\$ (5,487.11)
12-12-14	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,100.00
1-19-15	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,485.00
1-19-15	Deposit	Dry Grad 2015 deposit		\$ 893.00
1-27-15	DSS	Grad 8 transitions and Focus grp	Ck#0281	\$ (651.79)
1-30-15	Dry Grad	Issued to Dry Grad	Ck#0282	\$ (6,713.00)
2-13-15	Dry Grad	Dry Grad 2015 deposit		\$ 2,205.00
2-18-15	DSS	Hardship, Focus, & Athletics	Ck#0283	\$ (1,375.85)
		Cheque void	Ck#0284	
2-18-15	DSS	Photo, Sewing machines, etc	Ck#0285	\$ (5,551.99)
4-15-15	DSS	Grad 8 transitions, Focus grp, etc	Ck#0286	\$ (11,117.63)
4-30-15	Interest	Bank interest credit		\$ 6.49
5-4-15	DSS	AV Solutions, hardship, etc	Ck#0287	\$ (4,343.75)
5-4-15	Deposit	Dry Grad 2015 deposit		\$ 785.00
5-22-15		Issued to Dry Grad	Ck#0288	\$ (2,990.00)
6-18-15	DSS	Grad 8 transitions, Focus grp, etc	Ck#0289	\$ (1,211.29)
6-20-15	DSS	Grad 8 transitions, Focus grp, etc	Ck#0290	\$ (1,552.11)
7-6-15	Sch ship	Brianne Bruneau	Ck#0291	\$ (500.00)
7-6-15	Sch ship	Hannah Gain	Ck#0292	\$ (500.00)
10-9-15	Fund	Deposit from gov't		\$ 22,800.00
10-21-15	DSS	2014-2015 Grad 8 transitions, Focu	Ck#0293	\$ (7,554.89)
10-31-15	Interest	Bank interest credit		\$ 4.25
12-9-15	DSS	Geography field trip-Thirdwave bus	Ck#0294	\$ (690.88)
1-25-16	DSS	Gr 8 breadfast. Improv/photo etc.	Ck#0295	\$ (3,439.75)
2-8-16	Dry Grad	Dry Grad 2016 Raffle Tickets	Deposit	\$ 115.00
3-1-16	DSS	Grad 8 transitions, Focus grp, etc	Ck#0296	\$ (1,270.72)
3-29-16	Grant	Additional gaming grand		\$ 2,347.00
4-26-16	DSS	Athletics and Heatpress	Ck#0297	\$ (2,775.27)
4-29-16	Interest	Bank interest credit		\$ 6.44
5-2-16	DSS	Academics - Math and Clubs	Ck#0298	\$ (1,319.63)
6-18-16	DSS	Athletics and Hardship	Ck#0299	\$ (1,683.88)
6-24-16	Sch ship	Ivy Everett	Ck#0300	\$ (500.00)
6-24-16	Sch ship	Kaylin Kaila	Ck#0301	\$ (500.00)
6-22-16	DSS	Awards and Hardship	Ck#0302	\$ (1,244.19)
6-30-16	DSS	Awards and Grad 8 transitions	Ck#0304	\$ (6,677.81)
9-15-16	DSS	Furniture-Conference Room	Ck#0305	\$ (4,607.90)
10-6-16	Deposit	Province Gaming Grand		\$ 22,920.00
10-25-16	Sch ship	Nicole Jahn	Ck#0306	\$ (500.00)
11-15-16	DSS	Hardship	Ck#0307	\$ (250.00)
10-31-16	Interest	Bank interest credit		\$ 2.48
12-28-16	Dry Grad	SUPERBOWL FUNDRAISER		\$ 1,075.00
1-9-17	Dry Grad	Dry grad deposit		\$ 1,260.00
1-17-17	DSS	Traditional - Gr 8 Trans	Ck#0308	\$ (336.04)

**Bank Balance Available:**

**\$ 33,037.97**