



Agenda – DSS PAC Meeting February 2015

- 7:00 **Welcome & Introductions**
- 7:10 **Approval of Previous Meeting Minutes**
- 7:15 **Principal's Report – Q & A**
- 7:30 **PAC Reports – as required**
- Chair Wayne Manary
 - Treasurer Linda Qi
 - Secretary Adrienne Gardiner
 - DPAC Kerri Deane
 - Emergency Preparedness Crystal Milley
 - Dry Grad Conrad Loewen
 - School Planning Committee Shelley Franklin / Carla Qualtrough
- 7:50 **Election of Vacant Position**
- Communications
- 8:05 **Review 2014 – 2015 Expenditures**
- 8:15 **Review 2015 – 2016 Budget Requests**
- 8:40 **Fundraising**
- Business Services
- 8:45 **New Business**
- 9:00 **Adjournment**

Next Meeting: April 15th, 2015

Topic: 2015 – 2016 Budget

Delta Secondary School
PAC General Meeting
Minutes –18 February 2015

Attendees:

Wayne Manary (Chair)	Jeanette Beaulieu (Principal)
Adrienne Gardiner (Secretary)	Carla Qualtrough (SPC)
Conrad Loewen (Dry Grad)	Mike Brigham (Vice Chair)
Lorelei Dake	

1. Meeting Called to order at 7:05 pm.

Adoption of Minutes of 21 January 2015

Correction: January DPAC minutes weren't attached to the January PAC Minutes. They are being attached to these Minutes.

Motion: Moved to accept the Minutes, seconded and carried.

2. Principal's Report:

- School Events
 - Athletics successes.
 - Grade 11 + 12 dance being held 18 February – 250 tickets have been sold.
 - Grade 7-11 Parent meetings will be held 19 February. Enrollment for the coming year includes 100 international students and @ 187 Grade 7's.
 - Parents as Career Coaches program – space was limited to 30 and 25 attended.
 - Outward Bound at Harbour Park – this was a huge success that included three days and an overnight.
 - Grade 9 Immunizations were just done.
 - Parent Teacher Interviews are completed and PAC feedback was requested. Some discussion held.
 - DSS Alumni Tournament
 - Grade Transition Interviews were done and were very successful. This was a good way to get to know the kids as they find it hard to brag about themselves. This provided a wonderful opportunity to do so
 - Grade 9 Safe Teen – assertive training.
 - Fire Drill & Evacuation was held yesterday, 17 February.
 - Seismic Update – this has started and hoped completion is in 18 months.
 - The Art room has moved to the cafeteria and graphics room
 - Eight portable buildings are coming to site.
 - The goal at completion is to have projectors in every classroom.
- Upcoming Events:
 - Math contest 24 February.
 - Famine 27 February.
 - Laramie Project 4-5 March.
 - Report Cards issued 13 March
 - Gr 9 Immunizations 13 March

- Spring Break 16-27 March
- Easter Break 3-6 April
- Other:
 - Delta School District has an opening for the position(s) of a “Coordinator of Inquiry”. They met in January and again in mid-February and will canvas the schools with a survey for feedback and will meet once every six weeks to discuss strategies for the BC Curriculum on;
 - What works
 - How it works

3. PAC Reports (as required)

- Chair – Wayne Manary
 - Gaming Account transactions were presented.
- Vice Chair - Mike Brigham
 - Attended DPAC meeting with DPAC Rep, Kerri Deane on 15 February. Notes of meeting are attached.
- There were no other reports.
- The School Planning Committee (SPC) will meet as required. Jeanette will schedule these.

4. Review 2014 – 2015 Budget Expenditures

- Discussion.

5. Review 2015 – 2016 Budget Requests

- Discussion.
- Pacer Pride donation request letter will be sent out shortly.
- The General account should have \$6K left once all cheques and expenses are accounted for.
- Aiming to budget \$25K this coming year.

6. New Business

- Fund raising was again discussed and there will be no active activity with it this coming year.
- Businesses advertising on the PAC website will receive a final reminder to renew before the site is updated.
- **Presentation of Two Grade 12 Scholarships**
 - Parents are being asked to come forward to make these presentations. Names are required by the next PAC meeting which is on 15 April.
- Graduation Events
 - If a student is not in a position to graduate, they will be unable to attend the graduation dinner and valediction ceremony.
 - Parents will receive adequate notification of the need for student grades to be pulled up in order for their child to attend.

7. Next Meeting on 15 April 2015

DSS Library at 7 pm.

Meeting adjourned at 8:40 pm

2014 - 2015 Budget - Modified (19 Nov 2014)

Account	2014 - 2015 Budget		2014 - 2015 Budget (by Accounts)			2014 - 2015 Actual to Date			Actual Variance
	Request	Approved	Gaming	General	Pacer Partner	Gaming	General	Pacer Partner	
Opening Balance (Estimated)			\$ 21,525.32	\$ 3,995.70	\$ 2,231.21	\$ 21,525.32	\$ 3,995.70	\$ 2,231.21	
			\$ 27,752.23			\$ 27,752.23			
Funding (Estimated)			\$ 24,000.00	\$ 100.00	\$ 750.00	\$ 24,360.00	\$ 50.00	\$ 220.00	\$ (220.00)
Interest						\$ 6.36			\$ 6.36
Dry Grad - Deposits						\$ 5,683.00			
Dry Grad - Withdraws		\$ (3,235.00)	\$ (3,235.00)			\$ (6,713.00)			\$ 2,205.00
PAC Expenses		\$ (500.00)		\$ (500.00)			\$ (75.00)		\$ 425.00
Student Awards/Recognition		\$ (5,000.00)	\$ (5,000.00)			\$ (99.54)			\$ 4,900.46
PAC Scholarships (2)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
Grade 8 Transition	\$ (3,850.00)	\$ (3,800.00)	\$ (3,800.00)			\$ (1,351.34)			\$ 2,448.66
Hardship		\$ (1,000.00)	\$ (1,000.00)			\$ (499.11)			\$ 500.89
Teensafe									
Focus Group	\$ (4,200.00)	\$ (2,100.00)	\$ (2,100.00)			\$ (237.04)			\$ 1,862.96
Academics									
- Science		\$ (500.00)			\$ (500.00)				\$ 500.00
- Automotive	\$ (12,700.00)	\$ -							
- Other									
Athletics	\$ (14,648.00)	\$ (5,000.00)	\$ (4,000.00)		\$ (1,000.00)				\$ 3,811.71
- Uniform Renewal	\$ (6,120.00)					\$ (693.29)			
- Tournament Fees	\$ (1,500.00)								
- Referees	\$ (2,000.00)					\$ (495.00)			
- Equipment	\$ (4,907.00)								
- First Aid Kits (6)									
- Warm-up Tops									
- Balls, Birds, Pucks, etc.	\$ (121.00)								
- Other									
Clubs			\$ (11,360.00)						
- Improv/Photo	\$ (3,605.00)	\$ (1,900.00)				\$ (1,847.05)			\$ 52.95
- Library Book	\$ (500.00)	\$ (500.00)							\$ 500.00
- Guitar Building	\$ (220.00)	\$ (220.00)							\$ 220.00
- Electric Drag Racing	\$ (2,200.00)	\$ (1,000.00)							\$ 1,000.00
- Student/Grad Council									
- Performance	\$ (1,850.00)	\$ (950.00)							\$ 950.00
- IFA	\$ (530.00)	\$ (530.00)							\$ 530.00
- Theatre	\$ (330.00)	\$ (330.00)							\$ 330.00
- Spanish Language	\$ (2,850.00)	\$ (1,500.00)				\$ (59.54)			\$ 1,440.46
- Drama	\$ (3,000.00)	\$ (2,000.00)				\$ (1,933.08)			\$ 66.92
- Stagecraft	\$ (730.00)	\$ (730.00)							\$ 730.00
- Other (3D Printer)	\$ (1,700.00)	\$ (1,700.00)							\$ 1,700.00
Field Trips			\$ (7,900.00)						
- Textiles	\$ (400.00)	\$ (400.00)							\$ 400.00
- Geography 12	\$ (4,600.00)	\$ (2,600.00)							\$ 2,600.00
- Senior Resource Room	\$ (600.00)	\$ (600.00)							\$ 600.00
- Alternate Program Art	\$ (1,400.00)	\$ (1,400.00)							\$ 1,400.00
- Modified Academics (Transit)	\$ (1,400.00)	\$ (1,400.00)							\$ 1,400.00
- Achademic Leadership	\$ (2,300.00)	\$ (1,500.00)				\$ (364.64)			\$ 1,135.36
- Other									
Furniture			\$ (260.00)						
- Library									
- Resource Room									
- Supportive Learning	\$ (260.00)	\$ (260.00)							\$ 260.00
- Socials Studies Display Case	\$ (2,500.00)	\$ -							
- Other									
Electronics									
- iPad mini (Library)		\$ (1,000.00)			\$ (1,000.00)				\$ 1,000.00
- Projector System (Library)		\$ (2,500.00)	\$ (2,500.00)						\$ 2,500.00
- Business Ed									
- Work Options Program	\$ (725.00)	\$ (725.00)	\$ (725.00)						\$ 725.00
- iPad mini (Socials)	\$ (9,000.00)	\$ -							
- Other									
Special Requests									
Total Expenses	\$ (77,098.00)	\$ (45,880.00)	\$ (42,880.00)	\$ (500.00)	\$ (2,500.00)	\$ (7,579.63)	\$ (75.00)	\$ 0.00	\$ 34,990.37
			\$ (45,880.00)			\$ (7,654.63)			
Estimated Year End Balance			\$ 2,645.32	\$ 3,595.70	\$ 481.21	\$ 37,282.05	\$ 3,970.70	\$ 2,451.21	
			\$ 6,722.23			\$ 43,703.96			

<u>Date</u>	<u>Transactions</u>	<u>Fund Out</u>	<u>Fund In</u>	<u>Balance</u>
02/07/2013	CHQ#00266-2300381030	10,903.88		8,968.55
23/08/2013	CHQ#00268-2300075559	500.00		8,468.55
20/09/2013	PROVINCE OF B.C PRO		25,860.00	34,328.55
21/10/2013	CHQ#00270-2300220636	204.02		34,124.53
31/10/2013	INTEREST CREDIT		2.13	34,126.66
17/12/2013	CHQ#00272-2300314189	632.15		33,494.51
03/01/2014	DEPOSIT		945.00	34,439.51
25/02/2014	CHQ#00274-2300268034	4,121.59		30,317.92
29/04/2014	CHQ#00275-2300167756	3,755.39		26,562.53
30/04/2014	INTEREST CREDIT		6.59	26,569.12
27/05/2014	CHQ#00277-2300294766	500.00		26,069.12
27/05/2014	CHQ#00276-2300407276	846.69		25,222.43
23/06/2014	DEPOSIT		2,290.00	27,512.43
07/10/2014	PROVINCE OF B.C PRO		24,360.00	51,872.43
28/10/2014	CHQ#00278-2300507975	500.00		51,372.43
31/10/2014	INTEREST CREDIT		6.36	51,378.79
02/12/2014	CHQ#00280-2400341621	5,487.11		45,891.68
12/12/2014	DEPOSIT		1,100.00	46,991.68
19/01/2015	DEPOSIT		1,485.00	48,476.68
19/01/2015	DEPOSIT		893.00	49,369.68
27/01/2015	CHQ#00218-2300351975	651.79		48,717.89
02/02/2015	CHQ#00282-2300323536	6,713.00		42,004.89
13/02/2015	DEPOSIT		2,205.00	44,209.89

D.S.S Parent Advisory Council

Bank Balance

Gaming Account

As of Feb. 16, 2015

Bank Balance as of Feb. 16, 2015 **\$ 44,209.89**

Deduct uncleared transactions:

Cheque #0279 to Nicole John (Scholarship): (500.00)

Cheque #0283 to DSS (1,375.85)

Cheque #0285 to DSS (5,551.99)

Funds Available: 36,782.05

D.S.S Parent Advisory Council
General Account Journal Ledger

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10/31/14		Balance per bank statement		\$ 48,143.79
1/3/14		Dry Grad 2015 deposit		\$ 945.00
6/23/14		Dry Grad 2015 deposit		\$ 2,290.00
11/19/14	DSS	2013-2014 budgeted expense	Ck#0280	\$ (5,487.11)
12/12/14	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,100.00
1/19/15	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,485.00
1/19/15	Deposit	Dry Grad 2015 deposit		\$ 893.00
1/27/15	DSS	Grad 8 transitions and Focus grp	Ck#281	\$ (651.79)
1/30/15	Dry Grad	Reimburse Dry Grad expenses	Ck#282	\$ (6,713.00)
2/13/15	Dry Grad	Dry Grad 2015 deposit		\$ 2,205.00
2/18/15	DSS	Hardship, Focus, & Athletics	Ck#283	\$ (1,375.85)
		Cheque void	Ck#284	
2/18/15	DSS	Photo, Sewing machines, etc	Ck#285	\$ (5,551.99)

Bank Balance Available:

\$ 37,282.05

D.S.S Parent Advisory Council
General Account Journal Ledger

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10/31/14		Balance per bank statement		\$ 3,995.70
12/6/14	BCCPAC	2014-2015 Membership fee	Ck#0086	\$ (75.00)

Bank Balance Available:

\$ 3,920.70

DPAC Meeting – January 19, 2015

1) Superintendent Diane Turner spoke on “Parent Engagement”:

The District is aware that some parents are not engaging at all with their child’s school or education, or that some are engaging in inappropriate ways. They are looking into the best ways to engage parents. Each school has a school plan and circles of inquiry and they would like to invite parents to be involved with these. One idea is school “open houses” in September. (Most schools have some type of ‘open house’ or ‘welcome back’ event in early September)

- DPAC can liaise with schools for open houses
- District can provide speakers and materials (possibly including a glossary of current educational terms as many parents don’t understand the terminology used in report cards and school plans)
- Parents attend, understand what’s happening in their child’s school, and hopefully share with other parents in their community who may not have attended the presentation
- The District hopes to give parents a better understanding and relationship with the school; understand the school plan and how it relates to their child’s education
- This would be about a 15 minute presentation that could be done at the annual ‘welcome back’ event that families attend at each school

The District would like feedback from parents as to what they think of this idea and if they feel it would be well-attended and worthwhile.

- A good reference book for current education and terminology is “Spirals of Inquiry”

2) Deltassist – willing to put on positive parenting workshops – 5 sessions, once a week over 5 weeks. Looking to get a few schools together to put it on. Free to parents and you can attend any one or all of the sessions.

3) Garnet Ayres, Assistant Superintendent, spoke about the public school system in Delta. Research has shown that many students are not returning to the Delta public schools, in one section of North Delta. The District is concerned that they are losing students to the independent schools. They are going to start advertising the benefits of schooling within the Delta School District.

4) School Trustees were in attendance at the meeting, to introduce themselves. The trustee for Delta Secondary is Laura Dixon (present at the meeting) and for Holly Elementary is Dale Saip (not in attendance at the meeting)

- 5) Round table group discussions took place with trustees. I sat with Laura Dixon. She brought up the fact that DSS will be undergoing a 2 year seismic upgrade, hopefully starting this summer. This will be a very in-depth and likely disruptive project, involving moving classrooms, portables, etc. The cost for SDSS's recent upgrade was \$10 million and DSS's will be about \$20 million.

Laura asked what we were currently discussing at our PAC meetings and Mike (DSS PAC Exec) said budget issues. We mentioned that a large portion of funds had not been spent last year. Asst Superintendent Doug Sheppard suggested the teacher's actions likely contributed to this.

Laura briefly discussed bussing issues – after the cuts, the current budget still doesn't even cover the costs for special needs transportation

Parents asked about more French Immersion programs in other schools. District is currently limited by space for student capacity

Fundraising came up – Ladner Elementary currently runs a popcorn day monthly. They sell small bags for \$1 and make about \$350 each month. They also purchased a movie licence for about \$1,000 which provides access to approximately 15,000 movies, which is utilized by PAC and teachers. They do movie nights about once a month.

The District has a bingo machine that was donated by the Rotary Club (I think!) and it's stored at DMEC. DPAC is responsible for it and it's available for free for schools to use. Contact Keith Punshon, DPAC chair, if schools want to book it.

- 6) DPAC treasurer reported that there is currently \$3,300 available for parent educational grants. There are four individual school grants of \$200 and four group grants of \$600, where 3 schools collaborate for a parent ed presentation. Book a speaker, pay them, then submit the bill to DPAC, who will reimburse your school
- 7) Garnet Ayres, Assistant Superintendent, is retiring and Nancy Gordon has been appointed as his successor. Sat beside her at the meeting...very pleasant and approachable.
- 8) Next meeting – Feb 16th, possibly at Cougar Canyon school

Kerri Deane

DSS & Holly parent