



Agenda – DSS PAC Meeting February 2017

- 7:00 **Welcome & Introductions**
- 7:10 **Approval of Previous Meeting Minutes**
- 7:15 **Principal's Report – Q & A**
- 7:45 **PAC Reports – as required**
 - Chair Wayne Manary
 - Vice Chair Conrad Loewen
 - Treasurer Linda Qi
 - Communications Adrienne Gardiner
 - DPAC Kerri Deane
 - Emergency Preparedness Crystal Milley
 - Secretary Carolyn Scott
 - Dry Grad Carolyn Scott
- 8:00 **Review 2016 – 2017 Expenditure**
- 8:10 **New Major Project for 2017 – 2018 Onwards**
- 8:20 **Review 2017 – 2018 Funding Requests**
- 8:45 **Scholarship Presentation**
- 8:50 **New Business**
- 9:00 **Adjournment**

Next Meeting: April 19th, 2017

Topic: 2017 – 2018 Budget

Delta Secondary School
PAC General Meeting
Minutes – February 15, 2017

Attendees:

Wayne Manary (Chair)	Jeanette Beaulieu (Principal)
Linda Qi (Treasurer)	Crystal Milley (Emergency Preparedness)
Adrienne Gardiner (Communications)	Carolyn Scott (secretary)
Conrad Loewen (Vice Chair)	Kerri Deane (DPAC)

1. Meeting Called to order at 7:20 pm.

Adoption of Minutes of 16 January, 2017.

Motion: Moved by Carolyn Scott to accept the Minutes, seconded by Adrienne Gardiner and carried.

2. Principal's Report

School Events

- Grade 7-11 Parent Meetings have been held. DSS starting to look at staffing for 2017/18 year with approximately 1,160 students; there are more Grade 12s leaving than Grade 8s coming in.
- Grade 9 immunization has happened.
- DSS Alumni Tournament was held and alumni are putting clinics on now.
- Seismic Update - front entrance completion anticipated by end of spring break; still working on life skills area; painting of the east gym and some extra fix ups have been done.
- 30 hour Famine happened on February 16.
- Alternate Education Review was last Friday.

Upcoming Events

February 15 th	Senior Semi Formal Dance
February 21 st	Code Red Drill
February 23 rd	Parent Teacher Interviews
February 24 th	Professional Day
February 28 th	Farm Roots Open House-6-8:30 pm at farm school in Boundary Bay
March 1 st	Grad Breakfast
March 2 nd	Dance Academy Show
March 8 th	Winter Music Concert
March 13 th – 24 th	Spring Break and School Closure

3. PAC Reports

- Chair's Report - Wayne Manary
 - iPads from last year were paid for this year so the Pacer Pride account balance was adjusted to show a \$55 deficit.
 - Money budgeted is being spent and on target to spend the entire budget this year.
 - April will be the budget meeting and May will be the Annual General Meeting.
- Treasurer – Linda Qi
 - The Gaming bank balance to-date is \$20,812; \$2,870 is Dry Grad money.

- DPAC - Kerri Deane
 - The next DPAC meeting is Monday.

4. New Business

- Staff's wish list was submitted (attached).
- The Chair called for consideration of new major projects.
- Two \$500 Student Scholarships will be kept. A PAC presenter of these was requested.

Next Meeting will be April 19, 2017.

DSS Library at 7 pm.

Meeting adjourned at 8:27 pm.

PAC REQUESTS

February 15, 2017

1) Lunch Program (Jeanette Beaulieu)	\$ 2,500.00
To support students in need 10-12 students \$300/month	
2) Focus Group (John Pavao) –surveys students	\$ 500.00
3) Grade 8 Transitions	\$ 3,000.00
- Activities for the transitions will include:	
An opening day orientation with Buddies	
Gr. 8 Tug “O” War	
Gr. 8 Breakfast with Santa	
Gr. 8 Spring Activity	
4) Athletics (Shell Thompson and Kerrie Trotman)	\$ 7,700.00
Uniforms	\$ 5,000.00
Team Equipment (Balls, Field Equipment)	\$ 2,000.00
First Aid Supplies (Tape, Bandages, Cold Packs)	\$ 700.00
5) Farm Roots (Graham Harkley& Tammy Veltkamp)	\$ 1,000.00
Field Trips (bus to other farms or food processing plants possibly)	
6) Guitar Building Club And Stage Craft (Andrew Boldt and Kathy Morrison)	\$ 3,000.00
CNC Router (portion of cost)	
7) Emergency Preparedness (Heather Bowling)	\$ 4,200.00
Boards for Classrooms to hold emergency folders	
8) Math Department Contests (Doug Bamford)	\$ 500.00
9) International Friendship Association (Chris Dobrovolny)	\$ 500.00
Famine (pizza and shirts)	
10) Spanish Club (Chris Dobrovolny)	\$ 400.00
Flamenco Dance presentation	

11) Senior Focus Group (Iain Adamson) \$ 875.00

Transit Training for special needs students to learn to be independent

100 Leisure Center Passes

12) Culinary Arts Program \$ 350.00

2 chafing dishes for catering (keeps food warm)

TOTAL REQUESTS \$24,525.00

2016 - 2017 Budget Tracking as of 14 Feb 2017

14/02/2017

Account	2016 - 2017 Budget			2016 - 2017 Budget (by Accounts)			2015 - 2016 Actual to Date			Actual Variance
	Request	Item	Approved	Gaming	General	Pacer Partner	Gaming	General	Pacer Partner	
Opening Balance (Estimated)				\$ 11,061.56	\$ 3,631.83	\$ (920.37)	\$ 13,474.43	\$ 3,644.08	\$ (920.37)	\$ 2,425.12
				\$ 13,773.02			\$ 16,198.14			\$ 2,425.12
Funding (Estimated)				\$ 23,000.00	\$ 50.00	\$ 1,500.00	\$ 22,920.00		\$ 865.00	\$ (765.00)
Interest							\$ 2.48	\$ 0.92		\$ 3.40
Dry Grad - Deposits							\$ 2,335.00			\$ 2,450.00
Dry Grad - Withdraws			\$ (115.00)							\$ 2,450.00
PAC Traditional	\$ (6,250.00)	Sub-total	\$ (6,250.00)							\$ 5,675.00
Operating Expenses	\$ (250.00)		\$ (250.00)		\$ (250.00)			\$ (75.00)		\$ 175.00
Scholarships	\$ (1,000.00)	Two (2)	\$ (1,000.00)	\$ (1,000.00)			\$ (500.00)			\$ 500.00
Student Awards/Recognition	\$ (5,000.00)		\$ (5,000.00)	\$ (5,000.00)						\$ 5,000.00
Grade 8 Transition	\$ (3,000.00)		\$ (3,000.00)	\$ (3,000.00)			\$ (1,011.04)			\$ 1,988.96
Focus Group	\$ (1,000.00)		\$ (500.00)	\$ (500.00)						\$ 500.00
Hardship			\$ (250.00)	\$ (250.00)			\$ (250.00)			\$ 0.00
At Risk Lunch Group			\$ (250.00)	\$ (250.00)			\$ (250.00)			\$ 0.00
Other										\$ 0.00
Academics	\$ (500.00)	Sub-total	\$ (500.00)							\$ 500.00
- Science										
- Math	\$ (500.00)	Contests	\$ (500.00)	\$ (500.00)						\$ 500.00
- Arts				\$ 0.00						\$ 0.00
- Automotive										
- Other										
Athletics	\$ (7,700.00)	Sub-total	\$ (5,000.00)	\$ (3,500.00)		\$ (1,500.00)	\$ (4,689.90)			\$ 310.10
- Uniform Renewal	\$ (5,000.00)									
- Tournament Fees										
- Referees										
- Equipment										
- First Aid Supplies	\$ (700.00)									
- Warm-up Tops										
- Balls, Birds, Pucks, etc.	\$ (2,000.00)									
- Other										
Clubs	\$ (4,450.00)	Sub-total	\$ (3,150.00)							\$ 1,980.14
- Improv/Photo										\$ 0.00
- Library Book										
- Guitar Building										
- Student/Grad Council										
- Performance	\$ (1,000.00)	Jazz Band	\$ (500.00)	\$ (500.00)						\$ 500.00
- Internation Friendship Assoc.										
- Theatre										
- Spanish	\$ (600.00)	Flamenco Dance	\$ (300.00)	\$ (300.00)						\$ 300.00
- Drama										
- Stagecraft										
- Maker Space	\$ (1,000.00)	Set-up	\$ (500.00)	\$ (500.00)			\$ (490.90)			\$ 9.10
- Chess	\$ (150.00)		\$ (150.00)	\$ (150.00)			\$ (131.93)			\$ 18.07
- Lego Builder's	\$ (700.00)		\$ (700.00)	\$ (700.00)			\$ (547.03)			\$ 152.97
- Other	\$ (1,000.00)	Finger Board	\$ (1,000.00)	\$ (1,000.00)						\$ 1,000.00
Field Trips	\$ (2,000.00)	Sub-total	\$ (500.00)							\$ 374.00
- Textiles										
- Geography 12	\$ (1,000.00)	Geo & Econ	\$ -	\$ 0.00						\$ 0.00
- Senior Resource Room										
- Alternate Program Art	\$ (1,000.00)	Studio Space	\$ (500.00)	\$ (500.00)			\$ (126.00)			\$ 374.00
- Modified Academics										\$ 0.00
- Academic Leadership										
- Other										
Furniture	\$ (8,500.00)	Sub-total	\$ (8,500.00)							\$ (2,107.90)
- Library	\$ (6,000.00)	Chairs & Stools	\$ (6,000.00)	\$ (6,000.00)			\$ (6,000.00)			\$ 0.00
- Resource Room										
- Supportive Learning										
- Conference Room	\$ (2,500.00)	Tables & Chairs	\$ (2,500.00)	\$ (2,500.00)			\$ (4,607.90)			\$ (2,107.90)
- Other										
Electronics	\$ (3,500.00)	Sub-total	\$ -							\$ 0.00
- Library	\$ (1,000.00)	iPad mini	\$ -	\$ 0.00						
- Conference Room	\$ (2,500.00)	Projector System	\$ -	\$ 0.00						
- Other										
Special Requests										
Total Expenses	\$ (36,900.00)		\$ (28,015.00)	\$ (26,150.00)	\$ (250.00)	\$ (1,500.00)	\$ (18,604.70)	\$ (75.00)	\$ 0.00	\$ 9,220.30
Estimated Year End Balance				\$ 7,911.56	\$ 3,431.83	\$ (920.37)	\$ 20,127.21	\$ 3,570.00	\$ (55.37)	
				\$ 10,423.02			\$ 23,641.84			

D.S.S Parent Advisory Council

Bank Balance

Gaming Account

As of February 14, 2017

Bank Balance as of Feb. 14, 2017 **\$ 21,570.14**

Deduct uncleared transactions:

Cheque #0300 to Ivy Everett (500.00)

Cheque #0310 to DSS (257.93)

Balance per GL: **20,812.21**

Funds Available: **20,812.21**

D.S.S Parent Advisory Council
Gaming Account Journal Ledger

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10/31/14		Balance per bank statement		\$ 48,143.79
1/3/14		Dry Grad 2015 deposit		\$ 945.00
6/23/14		Dry Grad 2015 deposit		\$ 2,290.00
11/19/14	DSS	2013-2014 budgeted expense	Ck#0280	\$ (5,487.11)
12/12/14	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,100.00
1/19/15	Deposit	Dry Grad 2015 Raffle Tickets		\$ 1,485.00
1/19/15	Deposit	Dry Grad 2015 deposit		\$ 893.00
1/27/15	DSS	Grad 8 transitions and Focus grp	Ck#0281	\$ (651.79)
1/30/15	Dry Grad	Issued to Dry Grad	Ck#0282	\$ (6,713.00)
2/13/15	Dry Grad	Dry Grad 2015 deposit		\$ 2,205.00
2/18/15	DSS	Hardship, Focus, & Athletics	Ck#0283	\$ (1,375.85)
		Cheque void	Ck#0284	
2/18/15	DSS	Photo, Sewing machines, etc	Ck#0285	\$ (5,551.99)
4/15/15	DSS	Grad 8 transitions, Focus grp, etc	Ck#0286	\$ (11,117.63)
4/30/15	Interest	Bank interest credit		\$ 6.49
5/4/15	DSS	AV Solutions, hardship, etc	Ck#0287	\$ (4,343.75)
5/4/15	Deposit	Dry Grad 2015 deposit		\$ 785.00
5/22/15		Issued to Dry Grad	Ck#0288	\$ (2,990.00)
6/18/15	DSS	Grad 8 transitions, Focus grp, etc	Ck#0289	\$ (1,211.29)
6/20/15	DSS	Grad 8 transitions, Focus grp, etc	Ck#0290	\$ (1,552.11)
7/6/15	Sch ship	Brianne Bruneau	Ck#0291	\$ (500.00)
7/6/15	Sch ship	Hannah Gain	Ck#0292	\$ (500.00)
10/9/15	Fund	Deposit from gov't		\$ 22,800.00
10/21/15	DSS	2014-2015 Grad 8 transitions, Focu	Ck#0293	\$ (7,554.89)
10/31/15	Interest	Bank interest credit		\$ 4.25
12/9/15	DSS	Geography field trip-Thirdwave bus	Ck#0294	\$ (690.88)
1/25/16	DSS	Gr 8 breadfast. Improv/photo etc.	Ck#0295	\$ (3,439.75)
2/8/16	Dry Grad	Dry Grad 2016 Raffle Tickets	Deposit	\$ 115.00
3/1/16	DSS	Grad 8 transitions, Focus grp, etc	Ck#0296	\$ (1,270.72)
3/29/16	Grant	Additional gaming grand		\$ 2,347.00
4/26/16	DSS	Athletics and Heatpress	Ck#0297	\$ (2,775.27)
4/29/16	Interest	Bank interest credit		\$ 6.44
5/2/16	DSS	Academics - Math and Clubs	Ck#0298	\$ (1,319.63)
6/18/16	DSS	Athletics and Hardship	Ck#0299	\$ (1,683.88)
6/24/16	Sch ship	Ivy Everett	Ck#0300	\$ (500.00)
6/24/16	Sch ship	Kaylin Kaila	Ck#0301	\$ (500.00)
6/22/16	DSS	Awards and Hardship	Ck#0302	\$ (1,244.19)
6/30/16	DSS	Awards and Grad 8 transitions	Ck#0304	\$ (6,677.81)
9/15/16	DSS	Furniture-Conference Room	Ck#0305	\$ (4,607.90)
10/6/16	Deposit	Province Gaming Grand		\$ 22,920.00
10/25/16	Sch ship	Nicole Jahn	Ck#0306	\$ (500.00)
11/15/16	DSS	Hardship	Ck#0307	\$ (250.00)
10/31/16	Interest	Bank interest credit		\$ 2.48
12/28/16	Dry Grad	SUPERBOWL FUNDRAISER		\$ 1,075.00
1/9/17	Dry Grad	Dry grad deposit		\$ 1,260.00
1/17/17	DSS	Traditional - Gr 8 Trans	Ck#0308	\$ (336.04)
1/17/17	DSS	Athletics & Furniture	Ck#0309	\$ (12,502.83)
2/6/17	Dry Grad	Dry grad deposit		\$ 535.00
2/14/17	DSS	Clubs and Field Trips	Ck#0310	\$ (257.93)

Bank Balance Available:

\$ 20,812.21

D.S.S Parent Advisory Council
General Account Journal Ledger
As of February 14, 2017

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10/31/2014		Balance per bank statement		\$ 3,995.70
12/6/2014	BCCPAC	2014-2015 Membership fee	Ck#0086	\$ (75.00)
3/3/2015		Deposit		\$ 75.00
4/30/2015		Bank interest credit		\$ 0.97
6/20/2015		Fruit & water for PAC meetings	Ck#0087	\$ (141.75)
10/30/2015		Bank interest credit		\$ 0.97
12/3/2015	BCCPAC	2015-2016 Membership fee	Ck#0089	\$ (75.00)
1/28/2016		Deposit (Website Ad.)		\$ 25.00
4/29/2016		Bank interest credit		\$ 0.94
6/14/2016		Fruit & water for PAC meetings	Ck#0090	\$ (162.75)
10/31/16	Interest	Bank interest credit		\$ 0.92
11/18/2016		2016-2017 Membership fee	Ck#0091	\$ (75.00)

Bank Balance Available:

\$ 3,570.00

<u>Date</u>	<u>Transactions</u>	<u>Fund Out</u>	<u>Fund In</u>	<u>Balance</u>
10/9/2015	PROVINCE OF B.C PRO		22,800.00	39,658.76
10/30/2015	INTEREST CREDIT		4.25	39,663.01
11/3/2015	CHQ#00293-2300275161	7,554.89		32,108.12
11/5/2015	CHQ#00292-2300055663	500.00		31,608.12
12/22/2015	CHQ#00294-2300068763	690.88		30,917.24
2/2/2016	CHQ#00295-2300354031	3,439.75		27,477.49
2/8/2016	DEPOSIT		115.00	27,592.49
3/1/2016	CHQ#00296-2300475338	1,270.72		26,321.77
3/29/2016	PROVINCE OF B.C PRO		2,347.00	28,668.77
4/26/2016	CHQ#00297-2300244678	2,775.27		25,893.50
4/29/2016	INTEREST CREDIT		6.44	25,899.94
5/31/2016	CHQ#00298-2300351371	1,319.63		24,580.31
6/28/2016	CHQ#00299-2300493892	1,683.88		22,896.43
6/28/2016	CHQ#00302-2300493893	1,244.19		21,652.24
9/23/2016	CHQ#00303-2300212700	500.00		21,152.24
9/26/2016	CHQ#00305-2300233386	4,607.90		16,544.34
9/26/2016	CHQ#00304-2300233387	6,677.81		9,866.53
10/6/2016	PROVINCE OF B.C PRO		22,920.00	32,786.53
9/26/2016	CHQ#00306-3141074657	500.00		32,286.53
10/31/2016	INTEREST CREDIT		2.48	32,289.01
12/13/2016	CHQ#00306-2143335109	250.00		32,039.01
12/21/2016	CHQ#00301-2300496335	500.00		31,539.01
12/28/2016	SUPERBOWL FUNDRAISER		1,075.00	32,614.01
1/9/2017	DEPOSIT		1,260.00	33,874.01
1/24/2017	CHQ#00308-3143134244	336.04		33,537.97
1/24/2017	CHQ#00309-3143134247	12,502.83		21,035.14
2/6/2017	DEPOSIT		535.00	21,570.14

2870.00