



DSS PAC Annual General Meeting May 2017 Agenda

- 6:30 **Meet & Greet – Welcome & Introductions**
- 7:00 **Approval of May 2015 AGM Meeting Minutes**
- 7:05 **PAC Year End Reports**
- Chair
 - Treasurer
- 7:15 **Approval of 2015 – 2016 Budget**
- 7:30 **2014 – 2015 PAC Executive Nominations and Elections**
- Chair
 - Vice-chair
 - Treasurer
 - Secretary
 - DPAC Representative
 - Communications
 - Emergency Preparedness Coordinator
 - Dry Grad Representative
- 7:50 **Adjournment**

Agenda – DSS PAC Meeting May 2017

- 8:00 **Approval of April Meeting Minutes**
- 8:05 **Principal's Report – Q & A**
- 8:30 **PAC Reports – as required**
- | | |
|--------------------------|-------------------|
| • Chair | Wayne Manary |
| • Vice Chair | Conrad Loewen |
| • Treasurer | Linda Qi |
| • Secretary | Carolyn Scott |
| • Communications | Adrienne Gardiner |
| • DPAC | Kerri Deane |
| • Emergency Preparedness | Crystal Milley |
| • Dry Grad | Carolyn Scott |
- 8:45 **Review 2016 – 2017 Expenditure**
- 8:50 **New Business**
- 9:00 **Adjournment**

Next Meeting: September 20th, 2017

Delta Secondary School
PAC General Meeting
DRAFT Minutes – 17 May 2017

Attendees:

Wayne Manary (Chair)	Jeanette Beaulieu (Principal)
Linda Qi (Treasurer)	Conrad Loewen (Vice Chair)
Kerri Deane (DPAC)	Adrienne Gardiner (Communications + Acting Secretary)
Mike Brigham	

Regrets:

Crystal Milley (Emergency Preparedness)
Carolyn Scott (Secretary / Dry Grad Rep)

1. Meeting Called to order at 7:05 pm.

Adoption of Minutes of 19 April, 2017.

Motion: Moved by Conrad Loewen to accept the Minutes, seconded by Linda Qi and carried.

2. Principal's Report

- School Events
 - *Vimy Ridge Trip Overview:* Landed in Paris, checked into the hotel before lunch then did a city tour and a boat cruise on the Seine. Vimy was a hot day for the ceremony which began at 4pm. It was a very emotional event. Visited the Netherlands and had a tour of a graveyard which the students found the headstones of very interesting. Nearby families keep the graveyard clean and tidy. Toured the city of Berlin and saw location of the Berlin Wall. Weather was cold when they visited Aschwitz in Poland and saw the house of Anne Franks – an extremely poignant day. Lots of walking and tours were done and the students were all respectful. Return flight was long, leaving from Warsaw to Frankfurt to Calgary to Vancouver.
 - *Seismic Upgrade:* The front entrance should be completed by the end of the school year. A celebration open house is planned for the fall.
 - *Maker Space* is moving in the fall.
 - *Principals Luncheon:* Was held in two groups in the library. 130 students received the honour.
 - *Grade 7's* had a school tour on May 16. Key concerns expressed were how to use a combination lock and drugs.
- Upcoming Events
 - 30 May Dance Academy Performance at DSS.
 - 31 May Spring Music Concert
 - 2 June Red Carpet and Dinner Dance for Grade 12's
 - 8 June Awards Ceremonies
 - 21 June Last day of classes and yearbook distribution and BBQ
 - 27 June Valedictory
 - 29 June Report cards issued
- Other
 - DSS receives a Student Learning Grant from the District which is \$150/student excluding foreign students. The Principal will prepare a plan and submit to DPAC.

3. PAC Reports (as required)

- Chair's Report - Wayne Manary
 - Budget Tracking and Expenditure Sheet distributed. Budget will be approved at the AGM following this meeting.
- DPAC – Kerri Deane
 - Meeting was held on 15 May.
- Emergency Preparedness - Crystal Milley
 - No report.
- Treasurer – Linda Qi
 - Final expense receipts are to be sent to PAC's treasurer by early June for the BC Gaming Report.

4. Next Meeting will be 20 September, 2017

DSS Library at 7 pm.

Meeting adjourned at 7:20 pm.

<u>Date</u>	<u>Transactions</u>	<u>Fund Out</u>	<u>Fund In</u>	<u>Balance</u>
2016-06-28	CHQ#00299-2300493892	1,683.88		22,896.43
2016-06-28	CHQ#00302-2300493893	1,244.19		21,652.24
2016-09-23	CHQ#00303-2300212700	500.00		21,152.24
2016-09-26	CHQ#00305-2300233386	4,607.90		16,544.34
2016-09-26	CHQ#00304-2300233387	6,677.81		9,866.53
2016-10-06	PROVINCE OF B.C PRO		22,920.00	32,786.53
2016-09-26	CHQ#00306-3141074657	500.00		32,286.53
2016-10-31	INTEREST CREDIT		2.48	32,289.01
2016-12-13	CHQ#00306-2143335109	250.00		32,039.01
2016-12-21	CHQ#00301-2300496335	500.00		31,539.01
2016-12-28	SUPERBOWL FUNDRAISER		1,075.00	32,614.01
2017-01-09	DEPOSIT		1,260.00	33,874.01
2017-01-24	CHQ#00308-3143134244	336.04		33,537.97
2017-01-24	CHQ#00309-3143134247	12,502.83		21,035.14
2017-02-06	DEPOSIT		535.00	21,570.14
2017-03-07	CHQ#00310-2143822351	257.93		21,312.21
2017-04-11	CHQ#00311-3144402374	2,870.00		18,442.21
2017-04-28	INTEREST CREDIT		4.57	18,446.78
2017-05-02	CHQ#00312-4143269763	938.10		17,508.68

D.S.S Parent Advisory Council

Bank Balance

Gaming Account

As of May 15, 2017

Bank Balance as of May 15, 2017 **\$ 17,508.68**

Deduct uncleared transactions:

Cheque #0300 to Ivy Everett (500.00)

Cheque #0313 to Dry Grad (115.00)

Balance per GL: **16,893.68**

Funds Available: **16,893.68**

D.S.S Parent Advisory Council
Gaming Account Journal Ledger

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
1-25-16	DSS	Gr 8 breakfast. Improv/photo etc.	Ck#0295	\$ (3,439.75)
2-8-16	Dry Grad	Dry Grad 2016 Raffle Tickets	Deposit	\$ 115.00
3-1-16	DSS	Grad 8 transitions, Focus grp, etc	Ck#0296	\$ (1,270.72)
3-29-16	Grant	Additional gaming grand		\$ 2,347.00
4-26-16	DSS	Athletics and Heatpress	Ck#0297	\$ (2,775.27)
4-29-16	Interest	Bank interest credit		\$ 6.44
5-2-16	DSS	Academics - Math and Clubs	Ck#0298	\$ (1,319.63)
6-18-16	DSS	Athletics and Hardship	Ck#0299	\$ (1,683.88)
6-24-16	Sch ship	Ivy Everett	Ck#0300	\$ (500.00)
6-24-16	Sch ship	Kaylin Kaila	Ck#0301	\$ (500.00)
6-22-16	DSS	Awards and Hardship	Ck#0302	\$ (1,244.19)
6-30-16	DSS	Awards and Grad 8 transitions	Ck#0304	\$ (6,677.81)
9-15-16	DSS	Furniture-Conference Room	Ck#0305	\$ (4,607.90)
10-6-16	Deposit	Province Gaming Grand		\$ 22,920.00
10-25-16	Sch ship	Nicole Jahn	Ck#0306	\$ (500.00)
11-15-16	DSS	Hardship	Ck#0307	\$ (250.00)
10-31-16	Interest	Bank interest credit		\$ 2.48
12-28-16	Dry Grad	SUPERBOWL FUNDRAISER		\$ 1,075.00
1-9-17	Dry Grad	Dry grad deposit		\$ 1,260.00
1-17-17	DSS	Traditional - Gr 8 Trans	Ck#0308	\$ (336.04)
1-17-17	DSS	Athletics & Furniture	Ck#0309	\$ (12,502.83)
2-6-17	Dry Grad	Dry grad deposit		\$ 535.00
2-14-17	DSS	Clubs and Field Trips	Ck#0310	\$ (257.93)
2-25-17	Dry Grad	Dry grad deposit refunded	Ck#0311	\$ (2,870.00)
4-15-17	DSS	PAC-Traditional/Club-Perfoumance	Ck#0312	\$ (938.10)
4-28-17	Interest	Bank interest credit		\$ 4.57
5-16-17	Dry Grad	Dry Grad 2016 Raffle Tickets	Ck#0313	\$ (115.00)

Bank Balance Avaiable:

\$ 16,893.68

D.S.S Parent Advisory Council
General Account Journal Ledger
As of May 15, 2017

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Reference</u>	<u>Balance</u>
10-31-2014		Balance per bank statement		\$ 3,995.70
12-6-2014	BCCPAC	2014-2015 Membership fee	Ck#0086	\$ (75.00)
3-3-2015		Deposit		\$ 75.00
4-30-2015		Bank interest credit		\$ 0.97
6-20-2015		Fruit & water for PAC meetings	Ck#0087	\$ (141.75)
10-30-2015		Bank interest credit		\$ 0.97
12-3-2015	BCCPAC	2015-2016 Membership fee	Ck#0089	\$ (75.00)
1-28-2016		Deposit (Website Ad.)		\$ 25.00
4-29-2016		Bank interest credit		\$ 0.94
6-14-2016		Fruit & water for PAC meetings	Ck#0090	\$ (162.75)
10-31-16	Interest	Bank interest credit		\$ 0.92
11-18-2016		2016-2017 Membership fee	Ck#0091	\$ (75.00)
4-28-17	Interest	Bank interest credit		\$ 0.89
Bank Balance Available:				\$ 3,570.89

D.S.S Parent Advisory Council

Bank Balance

General Account

As of May 15, 2017

Bank Balance as of May 15, 2017 **\$ 3,570.89**

Deduct uncleared transactions:

Funds Available: 3,570.89